If you hear the FIRE ALARM sounding CONTINUOUSLY: (inter
• LEAVE the building immediately by nearest emergency ex
• DO NOT use lifts or stop to collect personal belongings
• DO NOT rush
• FOLLOW Staff / Fire Warden instructions.
• DO NOT re-enter the building until the all clear is given by
Permamnet alert - no action required
Exit and report to Assembly Point
by CIT Staff in charge
IN CASE OF FIRE

• **RAISE** the alarm immediately by operating the nearest FIRE ALARM call point (break glass unit)

• **DO NOT** attempt to fight a fire with local fire fighting equipment unless:
  - You are trained to do so
  - Your personal safety is assured
  - Help is at hand
  - Your Escape route is secure

• **LEAVE** the building immediately by nearest emergency exit. Report to designated Assembly Point.

• **DO NOT** re-enter the building

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**CIT EMERGENCY RESPONSE TEAM**

The CIT Emergency Response Team can be contacted on campus on **Extension 6112** or **021 432 6112**

If necessary, **Emergency Services** can be called on **999** or **112**