



MTU

Ollscoil Teicneolaíochta na Mumhan
Munster Technological University

Password Reset - MTU Student

1 - Go to <https://passwordreset.microsoftonline.com/> & Enter your studentid@mymtu.ie

Microsoft

Get back into your account

Who are you?

To recover your account, begin by entering your email address or username and the characters in the picture or audio below.

Email or Username: *

R00 @mymtu.ie

Example: user@contoso.onmicrosoft.com or user@contoso.com

Enter the characters in the picture or the words in the audio. *

Next Cancel

Student- RNumber@mymtu.ie

Fill the Captcha

Click 'Next'

2 - You will be asked to verify. This can be via:

6 digit SMS/Text

Phone Call with a 6 digit code

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Get back into your account

verification step 1 > choose a new password

Please choose the contact method we should use for verification:

☒ Send a text to my mobile phone number

☐ Call my mobile phone number

In order to protect your account, we need you to enter your complete mobile phone number (*****73) below. You will then receive a text message with a verification code which can be used to reset your password.

Enter your phone number

Text

Cancel

**If you select Text, you'll get the following screen.
Enter the code and click 'Next'.**

We've sent a text message to your phone number containing a verification code.

Enter your verification code

Next Try again Contact your administrator

3 - You will be asked to:

Enter a new Password

Confirm the new Password

Click 'Finish'

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Get back into your account

verification step 1 ✓ > choose a new password

* Enter new password:

Password strength

* Confirm new password:

Finish Cancel

A strong password is required. Strong passwords are 8 to 256 characters and must combine uppercase and lowercase letters, numbers and symbols. They cannot contain your username.

Please note password complexity requirements

4 - Your Password is now updated.

Microsoft

Get back into your account

✓ Your password has been reset

To sign in with your new password, [click here](#).