

# JOE BLOGGS

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## PROFILE

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Professional qualified Electrical Engineer with experience in the Construction and Electronics sectors. Possess excellent organisational and team-working skills.

**Career objective:** to develop a career within XXX.

## EDUCATION

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**Bachelor of Electrical Engineering** 1999 – 2003  
Cork Institute of Technology (**1<sup>st</sup> Class Honours**)

### Final Year Subjects:

Applied Power Electronics & Motion, Digital Signal Processing, Electrical & Electronic Power Systems, Telecommunications, Microwave Electronics, Control Engineering

### Final Year Project

Team project which investigated X. Researched data, gained an in-depth knowledge of telecommunications. Used C++ and LINUX Operating System. Prepared and delivered a presentation to the lecturer and classmates.

### Other Projects

Wrote programs in C, C++ and in VHDL code for digital signal processing. Implemented filters using micro converter code. Built, tested and debugged circuits.

**Leaving Certificate:** 500 Points including an A1 in Honours Physics 1993 – 1999

## RELEVANT EMPLOYMENT

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**Assistant Engineer – ABC Construction Contractors, Co. Galway** 2003 – 2004

- Liaised with Engineers and reported to the Project Manager on all tasks.
- Conducted demolition work which included working with dangerous chemicals such as asbestos.
- Completed survey work using laser instruments.
- Ensured health & safety procedures were adhered to and reported any breaches.

**Trainee Engineer – Robinson Electronic Design Services, Co. Cork** 2002 – 2003

- Reported to the Senior Engineer at the weekly team meeting.
- Assisted with the designing and building of web pages.
- Liaised with engineering staff on all aspects of web content relevant to the industry sector.
- Trained on Microsoft Front Page Editor for web design.

## **OTHER EMPLOYMENT**

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### **Information Assistant – Aura Gym, Fermoy**

1999 – 2002

- Checked membership cards at the information desk.
- Provided assistance and information to customers.
- Collected money for aerobics and yoga classes.
- Managed special group bookings of facilities.

## **SKILLS**

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<b>Technical:</b>	Working knowledge of programming languages, C, C++. Highly proficient at Access, Excel, Word & PowerPoint. Knowledge of Matematica and Electronics Workbench and experience of HTML, VHDL and assembly code.
<b>Presentation:</b>	Produce reports and presentations to a professional standard.
<b>Analysis &amp; Evaluation:</b>	Proficient in assessing data and formulating solutions.
<b>Organisational:</b>	Effective at time management and prioritising tasks to achieve deadlines.
<b>Communication:</b>	Strong team working, leadership and communication skills.

## **INTERESTS & ACHIEVEMENTS**

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<b>Travel:</b>	Widespread travel through Australia and Asia during 2003-2004. This included periods of travelling on my own.
<b>Sport:</b>	Member of Bishopstown Gym and play football and rugby regularly. Involved in coaching local rugby team.
<b>Music:</b>	Play guitar and give guitar lessons.
<b>Driving:</b>	Full, clean driving license.

## **REFERENCES**

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Available on request.