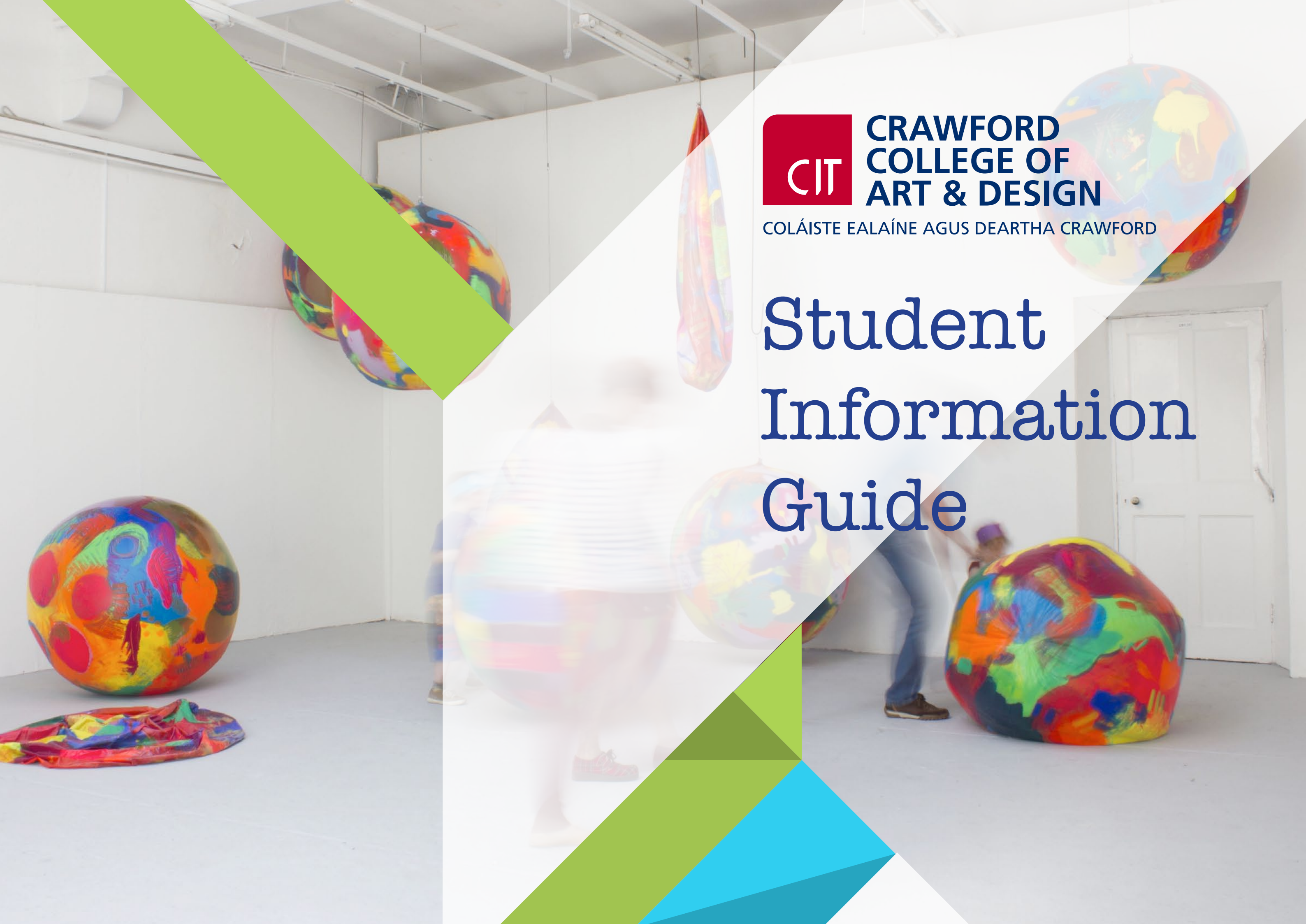




**CRAWFORD  
COLLEGE OF  
ART & DESIGN**

COLÁISTE EALAÍNE AGUS DEARTHATHA CRAWFORD

# Student Information Guide



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# Welcome



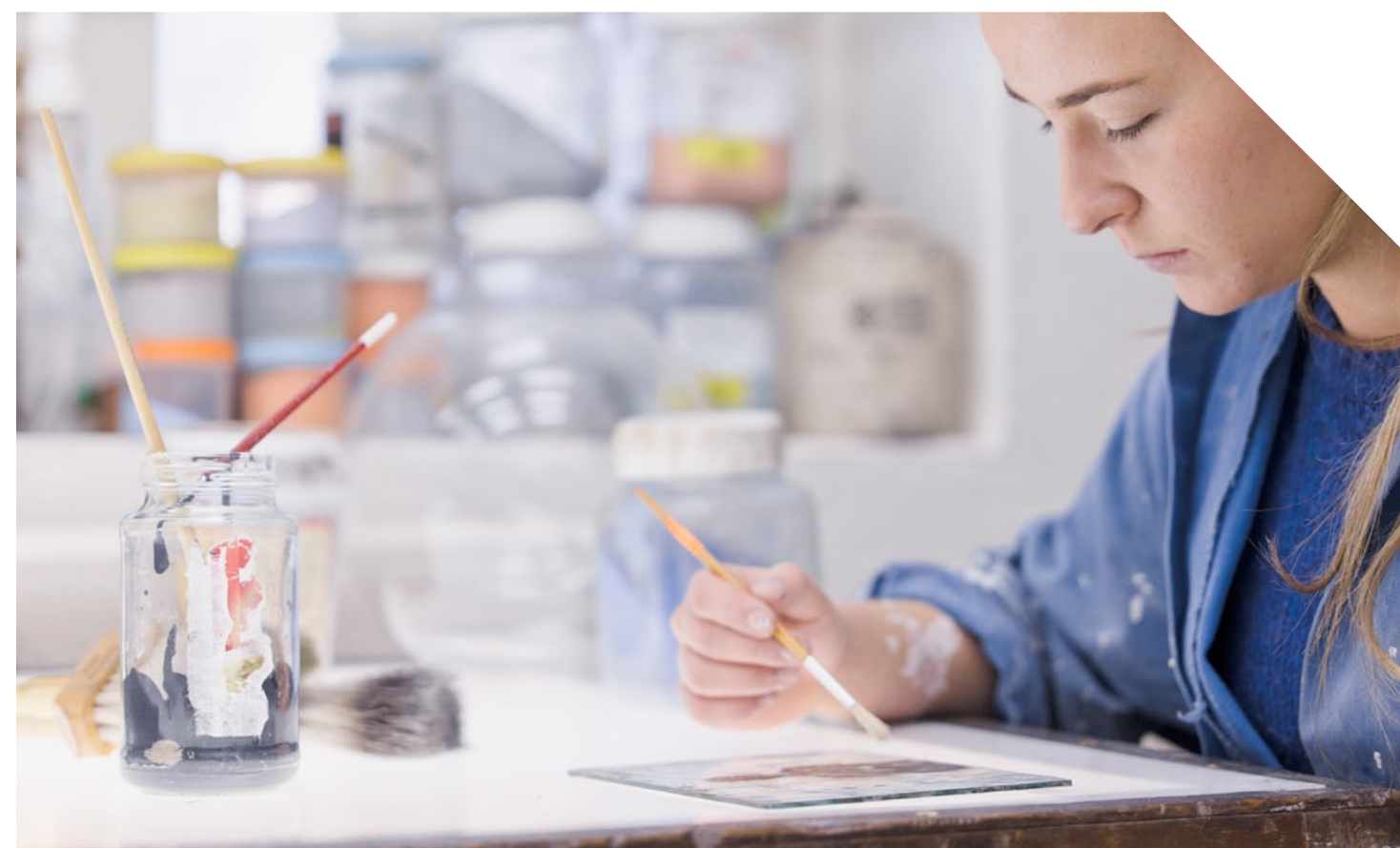
Dear students,

On behalf of all my colleagues I wish you a very warm welcome as you join the creative community that is the CIT Crawford College of Art and Design.

Congratulations on winning your place here! Whether you're studying for a degree in Fine Art, Contemporary Applied Arts, Creative Digital Media or Visual Communications, your time with us will be full of exciting discovery, learning and growth. You're embarking on an adventure that will change the way you see the world and lead you in unexpected and unpredictable directions. It's our job to support you in this journey and we'll do everything we can to ensure your success – all you need to do is to engage fully with us, work hard and talk to us if you run into any difficulties. You'll find that what really carries you forward is your own commitment to your work.

Catherine Fehily

Head of College



# The Crawford College of Art and Design:

CIT Crawford College of Art & Design (CCAD) is a vibrant multi-campus College, which has been providing education in the arts for over 200 years. Crawford graduates are among Ireland's top artists, designers, media designers, developers and communicators, art therapists and art educationalists. Whether you are interested in Fine Art or Contemporary Applied Art, Visual Communications or Creative Digital Media or hoping to do postgraduate study in Art Therapy, Art & Design Education, Art & Process, Elearning Design and Development, Journalism or Public Relations with New Media – we have something for you.

The vibrant city of Cork – known as the City of Festivals – is home to national and international art galleries, the National Sculpture Factory, a range of artis-led initiatives such as Cork Printmakers, the Backwater Artists Group, Cork Artists Collective and the Guesthouse, and of course an ideal place to work in the creative industries.



Whatever your creative aspirations  
– we can support you on your  
journey to finding your individual  
unique voice. At the Crawford, your  
education is led by you.

**<http://www.cit.ie/ccad>**



## Departments:

- **The Department of Fine Art & Applied Art** is based at the **Sharman Crawford Street campus**, offering programmes in Fine Art, Contemporary Applied Art (Ceramics, Glass, Textiles).
- **The Department of Media Communications**, offering programmes in **Visual Communications, Creative Digital Media, Journalism, Elearning** and **Public Relations**, is based at CIT's **Bishopstown Campus**.
- **The Department of Art Therapy and Continuing Visual Education** and the **Department of Art & Design Education** is based on **46 Grand Parade** (a 5 minute walk from the Sharman Crawford Street campus), offering programmes in Art Therapy, Arts in Group Facilitation, and Creativity and Change.

There are extensive links with industry and external arts organisations, a thriving visiting lecturer programme, and a strong focus on the development of individual creativity.

CCAD also has its own exhibition space at **CIT Wandesford Quay Gallery** and this venue has already established itself as an intersection point between the college and the wider artistic community.



# The Department of **Fine Art and Applied Art**

Sharman Crawford Street,  
Tel: 021 – 4335200

The Department of Fine Art & Applied Art is a vibrant environment in which to study, and welcomes you to become part of the dynamic and diverse arts community in Cork city.

The department has excellent workshops & facilities to facilitate the development of your artwork. Studios and Workshops to enable: Painting, Drawing, Print, Photography, Textiles, Ceramics, Glass, Film/Video/Media and Sculptural concerns - Mould-Making, Metal and Woodwork.

Our studio-based courses will teach you how to research, experiment, make and critique art. Informed by well-developed theoretical and historical positions you will be equipped with the skills, experience and confidence to develop a career in the arts.

The course places great importance on introducing students to the professional world of art and achieves this through: a high profile visiting lecture series, collaborative projects with artists, art professionals & partner institutions, exhibition visits and international study trips.

## PROGRAMMES:

### **Bachelor of Arts (Honours) in Contemporary Applied Art**

#### — Course structure

### **Bachelor of Art (Honours) in Fine Art**

#### — Course structure

<http://www.cit.ie/ccad/fineartandappliedart>

# The Department of Media Communications

Bishopstown  
Tel: 021 – 4335800

The Department of Media Communications has in recent years grown significantly in terms of its range of programmes and in its recognition as a premier educational provider of visual communication, Creative Digital Media, journalism, public relations (with new media) and e-learning in Ireland.

The Department is part of the Crawford College of Art and Design since 2010 and the programmes are delivered at the CIT Bishopstown campus.

Facilities are of a high standard and include drawing, design and photographic studios, computer labs that are used for; graphic design, web design, video editing, 3D animation, programming, project development.

The department also houses print workshops which have digital facilities and specialisation printing such as silk-screen and letter-press. The BA (Honours) in Multimedia programme has music technology classes, which are delivered in the CIT Cork School of Music.

All courses maintain close links to industry involving ongoing consultation with design and media professionals ensuring that courses are targeted to 'real world' needs. Our graduates are both highly educated and eminently employable.

## PROGRAMMES:

### **CRI12 BA (Honours) in Creative Digital Media**

— **Course structure**

### **CR600 BA (Honours) in Visual Communications \***

— **Course structure**

<http://www.cit.ie/ccad/mediacommunications>

## College & Department Management:

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# General Information

The mycit website is your direct link to information and resources available to you as a student of CIT including email, Blackboard, Institute's Student Handbooks and Student Services:

**mycit.ie**

CCAD news & events are posted to the College's Facebook page:

**facebook**

Or follow the CCAD Twitter page:

**@CIT\_Crawford**

Student specific news & updates are posted to CCAD blog. Students are recommended to check it daily:

**CCAD Blog**

The final year exhibitions take place each year in May/June:

**Final Year Exhibitions**



# Opening Hours

## Sharman Crawford Street:

### Studios:

Monday – Thursday	8.30am – 9.00pm
Friday	8.30am – 4.45pm

### Workshops:

*Monday – Thursday	9.30am – 5.00pm
Friday	9.00am – 4.45pm

\*(Independent or unsupervised workshop use is subject to successful completion of specialised induction process)

**Materials Store** (art supplies) – CR1.47 Annex Building. Payment via the Student ID card.

Monday – Friday	10am - 11am daily
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**Material Stores** – materials specific to certain disciplines (eg. Ceramics, Print etc.) - Payment via Materials Cards available from Main Office.

Monday – Friday	10 - 11am daily
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AV Store – CR2.25 (adjacent to Print Workshop)  
Photographic/audio and video equipment borrowing facility - Student ID is required for borrowing.

**Please refer to Sharman Crawford St. Equipment Loan Agreement** document for info on loan conditions.

Monday – Friday	9.30 - 10.30am daily.
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### Canteen:

Monday – Friday	9.00am – 4.00pm
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\* Opening hours are subject to change, please check with the caretakers for specific on-going information.

## Sober Lane Studios:

Monday – Thursday	8.30am – 9.00pm
Friday	8.30am – 4.45pm

## Bishopstown Campus:

### Studios:

Monday – Friday	7am – 10pm
Saturday	8am – 5pm

### Equipment Store:

Monday – Friday	TBD (B119)
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**Please refer to Department of Media Communications Equipment Loan Agreement** document for info on loan conditions.

## Parking:

The Sharman Crawford St. campus car park is for the use of staff and official guests only. No student parking is available.

Bishopstown campus offers student pay & non-pay parking, which can be located on the **campus map**.

## Pay per Print/Copy:

Printing/Copying service is available in Sharman Crawford St., Sober Lane Studios & in Bishopstown in the Department of Media Communications (room C120) and also in the Berkeley Centre using the student ID card, which can be topped up with credit online. Refer to **www.mycit.ie** for more details on topping up.

## IT Support:

The IT Services Support website gives you access to information and support for IT related issues – **its.cit.ie** this is your first point of call if IT support issues arise.

- **IT Helpdesk Sharman Crawford St.** – Ground floor foyer, Sharman Crawford Street. A student assistant is present from 10am - 12pm daily to provide support with general IT queries.

(Free phone available to IT Services outside of these hours in Sullivan's Quay Campus also)

- **IT contact for the Department of Media Communications** – **mediasupport@cit.ie**

## Wireless Internet:

Free Wifi is available to all students more details on **www.mycit.ie** or **its.cit.ie**

All students must adhere to the Acceptable Usage Policy in order to avail of CIT's IT services and facilities. The full terms of the policy can be found on <http://its.cit.ie/>



# Learning Resources:

Please note that a valid college student ID card is required when using the library resources.

For more information about using CIT libraries, visit:

**CIT Library Information.**

The CCAD Library is located on the ground floor of the Sharman Crawford Street campus. In addition to its extensive collection of art and design books and journals it has an audiovisual section containing art related videos and CDs as well as a unique artist's book collection. In the CCAD library, Internet access is also available & there are 5 laptop computers available for essay writing.

CIT library catalogue is available at:

**library.cit.ie**

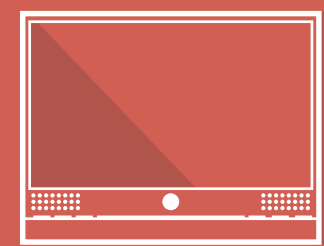
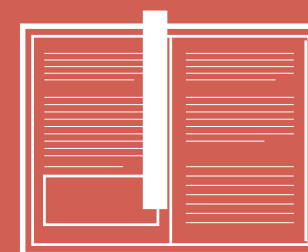
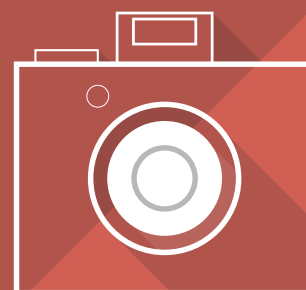
where students can search in both Sharman Crawford Street campus library and the Bishopstown library.

To review the current opening times visit:

**Library Opening Hours**

Information specific to the CCAD library services is available at:

**CCAD Library Services**



# Inter College Links & Exchange

## Erasmus Programme

The Crawford College actively participates in the EU Erasmus student mobility programme. Under this programme CCAD students may apply for exchange for up to one semester to study at an EU College that has a bi-lateral agreement with a CCAD Department.

Recent exchanges in the Dept. of Fine Art & Applied Art have taken place with a number of colleges in the UK, Hungary, Poland, Romania, Finland, & Holland. The college also welcomes students from other EU countries as part of its commitment to this programme.

The Creative Digital Media students can exchange to the University of Applied Sciences in Darmstadt, Germany, FHJ in Graz, Austria and Hogeschool Utrecht in Utrecht, the Netherlands.

The BA (Honours) in Visual Communications students have the choice to exchange to Staffordshire University, England; Southampton Solent University, England; HU University of Applied Sciences Utrecht, Holland; Andalusian School of Design and Art (ASDA), Spain and IUT de Lannion, France.

Further information on the Erasmus Exchange Programme is available from:

### **Fine Art / Contemporary Applied Art:**

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### **Visual Communications:**

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Students are encouraged, where appropriate; to avail of the opportunities for study abroad provided by the college's own links with sister institutions in non-EU countries including China.

# About Learning & Teaching:

As a CCAD student you will encounter a variety of different teaching and learning situations. These courses aim to develop practical and conceptual abilities through constructive dialogue between students and staff.

## Tutorials

The ultimate aim of our programmes is to provide a framework within which students develop and express their own ideas. The working relationship between students and staff therefore forms the foundation upon which the students' educational experience is built.

Studio based individual and group tutorials form an intrinsic part of your learning process; they offer an opportunity for self-review and constructive dialogue between yourself, your peers and your tutors. The main purpose of tutorials is to clearly identify strengths and weaknesses so as to allow both you and your tutors address any issues that might arise in a positive and timely manner.

Formal tutorials incorporate written feedback and provide a record of a student's development and progress. Students are required to note arrangements for tutorials and to have all necessary work (including research and backup) available. Students are advised to take notes of issues discussed and points made during or immediately after a tutorial. Students should notify the lecturer in advance if s/he is not in a position to attend a tutorial for any reason.





## Seminars/Critiques/Reviews/Discussion Groups

Seminars/Critiques/Reviews and Discussion Groups are conducted as a forum for discussion and debate of issues and ideas relevant to your work. Studio seminars are usually based on or initiated by a visual presentation and encourage you to address work in a critical manner. Critiques/Reviews and Discussion Groups are scheduled periodically during the semester and form an intrinsic part of coursework. Active participation in these learning activities is a required part of coursework and to get the most from the experience students should approach these activities with an open and critical mind.

**“to get the most from the experience students should approach these activities with an open and critical mind.”**

## Academic Studies

The structure of education in academic studies involves lectures, seminars and tutorials. The focus is student-led, with an emphasis on discussion and critique. These may be based on critical texts or take place off-site. One-to-one tutorials, supporting personal academic research and giving feedback on drafts are also delivered.

## Independent Learning

Independent learning encourages you to develop more responsibility for, and control over your personal working process – setting objectives, researching issues, managing your personal timetable, etc. You are encouraged to fully utilise the various methods of learning open to you including – gallery visits, library research, on-line resources, self-reflection, peer group discussion and debate. As a third level student you are expected to take responsibility for your own educational experience and this is seen as an important part of growth within our programmes.

You are encouraged to undertake both independently and on an organised basis, visits to workshops, conferences, galleries, museums, workshops, design studios and graduate/industry talks on an ongoing basis throughout your time in college.

International study visits to other colleges, creative arts events, exhibitions and galleries are periodically arranged and you are encouraged to partake in these visits when possible.

# Regulations & Procedures

## Attendance:

You are required to attend all timetabled periods of study including studio practice, workshops, seminars and tutorials.

You are required to notify your year coordinator if you are absent or if there are any circumstances that might be affecting your ability to complete course work. Absences of more than one day due to illness, must be supported by a medical certificate for the relevant days.

In the case of Fine Art or Contemporary Applied Art, if you wish to be absent from the programme for personal research you must first obtain the agreement of your year coordinator.

Fine Art and Contemporary Applied Art programmes operate around a core of studio practice, this means that the major part of your timetable is allocated to studio-based learning. Each student is required to attend and be available in studio during the times listed on your timetable.

## Your responsibilities:

The CIT Student Regulations provide details of your responsibilities as a student, and gives disciplinary procedures. You should ensure that you are aware of these responsibilities.

There are particular responsibilities associated with the use of specialist equipment and workshops. Details of health & safety considerations are available in each area - it is your responsibility to ensure that you are fully aware of these considerations prior to working in the studio or using any specialist area.

# Induction Manuals:

- Ceramics Workshop
- Print Workshop
- First Year Workshop
- Metal Workshop
- Photography Workshop
- Fine Art Studios Health & Safety Manual
- The Dept. of Media Communications Equipment Loan Agreement Document
- Sharman Crawford St. Equipment Loan Agreement Document
- Fine Art & Contemporary Applied Art Exhibition

**relevant induction is required to work in workshops, induction sessions are normally run at the beginning of the academic year or early in the semester.**

Please check with the relevant staff or your year coordinator if you expect to utilise a particular workshop based process. Students have the responsibility to remove all work and personal property at the end of examinations/exhibitions/symposium. Work not collected will be disposed of at the discretion of the department involved.

Students may not exhibit their work out of college during the academic year without the prior approval of the Head of College.

Students are not encouraged to entertain visitors in their workspaces. In instances where the student arranges to have a visitor, s/he has the responsibility to make the College aware of all visitors, either through the Caretakers or the General Office. Children are not allowed without the specific approval of the Head of College. Pets are not allowed.



# Examination:

As a student of CIT you are subject to the Institute's examination rules and regulations. It is in your interest to read the documentation relating to examinations on the mycit website at:

**<http://www.mycit.ie/examinations/regulations/>**

with particular reference to Regulations for Modules & Programmes.

**Results will be released on the Institutes website at:**

**<http://www.mycit.ie/examinations/results/>**

All work executed on the course must be available for tutorials and assessment during the academic year. Students have the responsibility to present their work in the format required in time for the examination. Submission of work for examination by exhibition or display must comply with the submission deadlines given, late submission is not accepted. Non-exhibition/display work including project, continuous assessment and written work submitted after the deadline will be subject to penalties as outlined in the Regulations for Modules and Programmes document.

In the case of examination by exhibition or display students must not enter the examination space once the examination has commenced. If you need to access the exhibition space during an examination for any reason you should contact a member of the Examination Panel and explain the situation. Examination Panel members may facilitate supervised access to the exhibition space. Failure to comply with the above may invalidate your examination.

**Work submitted for examination must be your own work, be completed in the given semester and must not have been examined previously in any module. Where work references or is a direct development of previous work this must be clearly indicated and notified to examiners before the examination commences.**

Submission of work which fails to comply with regulations and which may provide unfair advantage to a student is seen as a serious breach of examination regulations and will be dealt with accordingly. It is the student's responsibility to inform examiners prior to the commencement of examination of any issue or circumstance that they think may have an impact on, or require consideration in an examination; this might include illness or personal circumstances for instance. Notice of issues or requests for special consideration must be submitted in writing before the examination commences and must be accompanied by appropriate supporting documentation.

If a student misses an examination or assessment due to illness, s/he has the responsibility to notify the college through the Year Coordinator as soon as possible following the examination with the appropriate medical certificates.

If a circumstance exists which may prevent the student from submitting, s/he must notify the Head of Department in advance and may request that the examination/ assessment be deferred.

The closing date for deferral applications is the 31st October in the first Semester and 28th February in the second Semester.

Only in the case where a student defers before the closing dates can they apply to the Accounts Office for a refund (less 15% Administration charge). After these dates students are eligible for fees on return, except in exceptional circumstances where a letter of application can be made to the Registrar supported by appropriate medical documentation.

If a student wishes to withdraw from a course, s/he has the responsibility to inform the Head of Department in writing as soon as possible, noting the effective date of withdrawal.

**For further information & forms for withdrawing or deferring:**

<http://www.cit.ie/aboutcit/servicesandadministration/admissions/>

**Also information on the appeals policy, grounds & fees:**

<http://www.mycit.ie/appeals>

## Additional Requirements for Art/Multimedia Work Examined by Presentation or Display

Students are responsible for photographic documentation of the work submitted for examination by exhibition or display.

Where a CCAD student wishes to appeal an art/multimedia work examination by presentation or display they must make the original work available for re-assessment and provide adequate photographic documentation to illustrate the original presentation/display.

### Documentation should include:

- 1) Each piece of work presented, in full and in detail if reading of work requires detail images
- 2) Presentation: overall installation/hanging of work – with reference to scale
- 3) Evidence of research – i.e. document of how many notebooks/ extra materials submitted
- 4) Artists/Creators Statement as presented for the original examination.

Work, including all backup or support material must be handed up/ remain until an appeal is completed – please discuss arrangements for this with your year coordinator and/or the Head of Department of Fine Art and Contemporary Applied Art. Documentary images should be provided such as jpegs, clearly identified with student name & student ID number.



# Assessment Criteria & Course Structure:

## **BA (Hons) Fine Art and BA (Hons) Contemporary Applied Art - STUDIO:**

When assessing studio work the following elements are evaluated:

### Development of concept

The identification and awareness of pertinent issues and a grasp of their wider significance including the relationship of concept to a broader aesthetic context. Development of concept through critical evaluation and constructive self-reflection.

### Research

The breadth and depth of research demonstrated both in notebooks/sketchbooks and in artwork. Evidence of analysis and interpretation of research material combined with an understanding of its contribution to developed artwork. Suitability of research strategies and approaches employed.

### Appropriation of skill

Evidence of critical analysis based on an understanding of visual language. Demonstration of skill acquisition and development. Ability to organise and manage resources required for the execution and presentation of work.

### Outcome

Displaying appropriate levels of assimilation and synthesis of concept, research and skill in the outcomes achieved. Resolution of issues addressed. The appropriateness of the process to the concept. Level of ambition and originality of the work presented.

### Presentation

The work should display an appropriate level of production and presentation giving consideration to - selection, coherence, arrangement, display, available resources and consideration of audience interaction.

## Examination Marking Scale – Studio & Elective Modules

**100% – 70%**  
**1st Hons**

- Full and perceptive awareness of relevant issues and a clear grasp of their wider significance
- An excellent level of critical evaluation and constructive self-reflection
- Evidence of independent thought and individual response
- Careful thought given to the arrangement and development of material.
- The work should display excellent standards of production and presentation.

**69% – 60%**  
**2.1 Hons**

- Comprehensive awareness of issues and a clear grasp of their wider significance
- A high level of critical evaluation and constructive self-reflection
- Clear evidence of thought with a well developed body of work
- Considered arrangement and development of material.
- The work should display high standards of production and presentation

**59% – 50%**  
**2.2 Hons**

- Reasonable awareness of issues and a grasp of their wider significance
- A reasonable level of critical evaluation
- Some evidence of thought with a serious attempt towards resolving work
- Competent effort made to organise the material.
- The work should display a reasonable standard of production and presentation

**49% – 40%**  
**Pass**

- Incomplete awareness of issues and their wider significance
- Limited level of critical evaluation
- Restricted thought and development of work
- Some effort made to organise the material.
- The work should display a adequate standard of production and presentation

**39% – 0%**  
**Fail**

- Lacking awareness of issues and their wider significance
- Very limited thought and meagre development of work
- Little effort made to organise the material.
- The work displays an poor standard of production and presentation

## BA (Hons) Fine Art and BA (Hons) Contemporary Applied Art -Academic Studies

**When assessing written work the following elements are evaluated:**

### Development of Concept

Establishment of aims and objectives; quality and clarity of proposal; identification and awareness of pertinent issues; development of concept through critical evaluation and constructive self-reflection.

### Research

The breadth, depth and suitability of research strategies employed; undertaking primary research; selection and identification of relevant primary/secondary sources; corresponding bibliography.

### Appropriation of Skill / Research Application

Evidence of critical analysis; language competence and writing ability; ability to utilise referenced sources; organisation and structuring of material; ability to generate an individual, clear and critical point of view (argument) in relation to a relevant theoretical framework;

### Outcome / Analysis

Displaying appropriate levels of assimilation and synthesis of concept, research and thinking clarity and succinctness of argument; evidence of analysis and interpretation, both visual and textual, of research material; level of ambition and originality of the work presented.

### Presentation / Fulfilment of Requirements

Meeting requirements in the submission of proposals and drafts; meeting minimum word requirements; adherence to writing conventions in accordance with guidelines; general presentation.

## Examination Marking Scale - Seminar Paper/Thesis

### 1st Hons

Written work must demonstrate excellent organisation, showing extensive use of both primary and/or secondary sources, accurately referenced throughout and supported by a detailed bibliography identifying all sources. An excellent standard of writing is required. Arguments will be clearly and concisely established, demonstrating critical commentary of written views balanced with original development of ideas and evaluation of material.

### 2.1 Hons

Written work should be well organised and clearly expressed. Student work should reflect good understanding and comparison of alternative viewpoints; some critical commentary, supported by extensive use of sources, accurate referencing throughout text, and a detailed bibliography.

### 2.2 Hons

Written work should be adequately organised with good expression, making a reasonable use of sources, mostly secondary, and include adequate referencing, related to the bibliography. The student must have demonstrated a comparison of alternative viewpoints, supported by commentary. The development of argument should be relevant within the context, though limited in coverage, and should include accurate description with some identification and analysis of main issues.

### Pass

Written work should demonstrate limited organisation with limited referencing to secondary source material, inadequately related to the bibliography. The student must have demonstrated a description, rather than comparison, of viewpoints, with little analysis. The development of argument will be limited, including basic coverage of subject, largely accurate but with minimal analysis if main issues

### Fail

Failing to meet the minimum criteria in the pass category; failing to establish any clear aim or objective; showing no evidence of having read/absorbed relevant texts; having not understood or adequately analysed the subject under discussion, the thesis offers material that is for the most part inaccurate or superficial or merely informed opinion; referencing largely absent.



## Module Result Code

**I****Deferred**

Result deferred due to exceptional circumstance.

**Is not counted as an attempt**

**X****Exempt**

Candidate is exempt on the basis of certified prior learning.

**Is counted as an attempt**

**NP****Not Present**

Candidate did not present at any assessment in the module.

**Is counted as an attempt**

**W****Withdrew**

Candidate withdrew before week 6 of the semester and formally notified the Institute .

**Is not counted as an attempt**

**WH****Withheld**

Candidate's result(s) withheld.

**Institute to decide**

## BA (Hons) Visual Communications & BA (Hons) Creative Digital Media:

### Assessment guidelines for practical work

Assessment reviews the development of work principally in terms of:

#### Research & Investigation

- ability to investigate and undertake research related to chosen topics.
- ability to analyse and utilise research effectively in the development of work.
- suitability of research strategies and approaches employed.
- breadth and depth of research demonstrated both in preparatory sketches, documentation and in finished work

#### Ideas & conceptual skills

- critical analysis skills and ability to sustain clear opinions and arguments through visual communication.
- development of concept through critical evaluation and constructive self-reflection.
- knowledge of contemporary practice in the appropriate discipline.

#### Process and technical skills

- knowledge and development in methods, materials and technical processes in a chosen area.
- awareness of relevant issues relating to projects.
- ability to organise and manage resources required for the execution and presentation of work.
- ability to effectively plan and manage projects individually and collectively

#### Outcome

- assimilation and synthesis of concept, research and skill in the outcomes achieved
- efficiency and effectiveness of solution
- level of ambition and originality of solution.

#### Presentation

- level of presentation giving consideration to – clarity, accuracy, selection, coherence, execution,
- arrangement, display, available resources and consideration of audience interaction.

## BA (Hons) Visual Communications & BA (Hons) Creative Digital Media:

### Assessment guidelines for written work:

(Essay/Seminar Paper/Thesis):

When examining written work such as seminar papers and thesis the following elements are evaluated:

#### Proposal

Feasibility and scope of proposal; presentational quality and conceptual clarity of proposal. Focus, structure and objective

#### Research

The breadth, depth and suitability of research strategies employed; Undertaking primary research; Selection and identification of relevant primary/secondary sources; Corresponding bibliography. Research includes such things as reading, obtaining primary source material, identifying relevant secondary sources and examples, and interviews.

#### Reporting/Development of Concept

Development of concept through critical evaluation and constructive self-reflection. Quality and frequency of reporting; assimilation of tutorial advice and guidance. Identification and awareness of pertinent issues; establishment of aims and objectives.

#### Analysis and argument and conclusion

Evidence of critical analysis and interpretation; ability to utilise referenced sources; ability to generate an individual, clear and critical point of view (argument) in relation to a relevant theoretical framework. Displaying appropriate levels of assimilation and synthesis of concept, research and thinking; clarity and succinctness of argument and conclusion. Level of ambition and originality of the work presented.

#### Presentation/ Fulfillment of Requirements

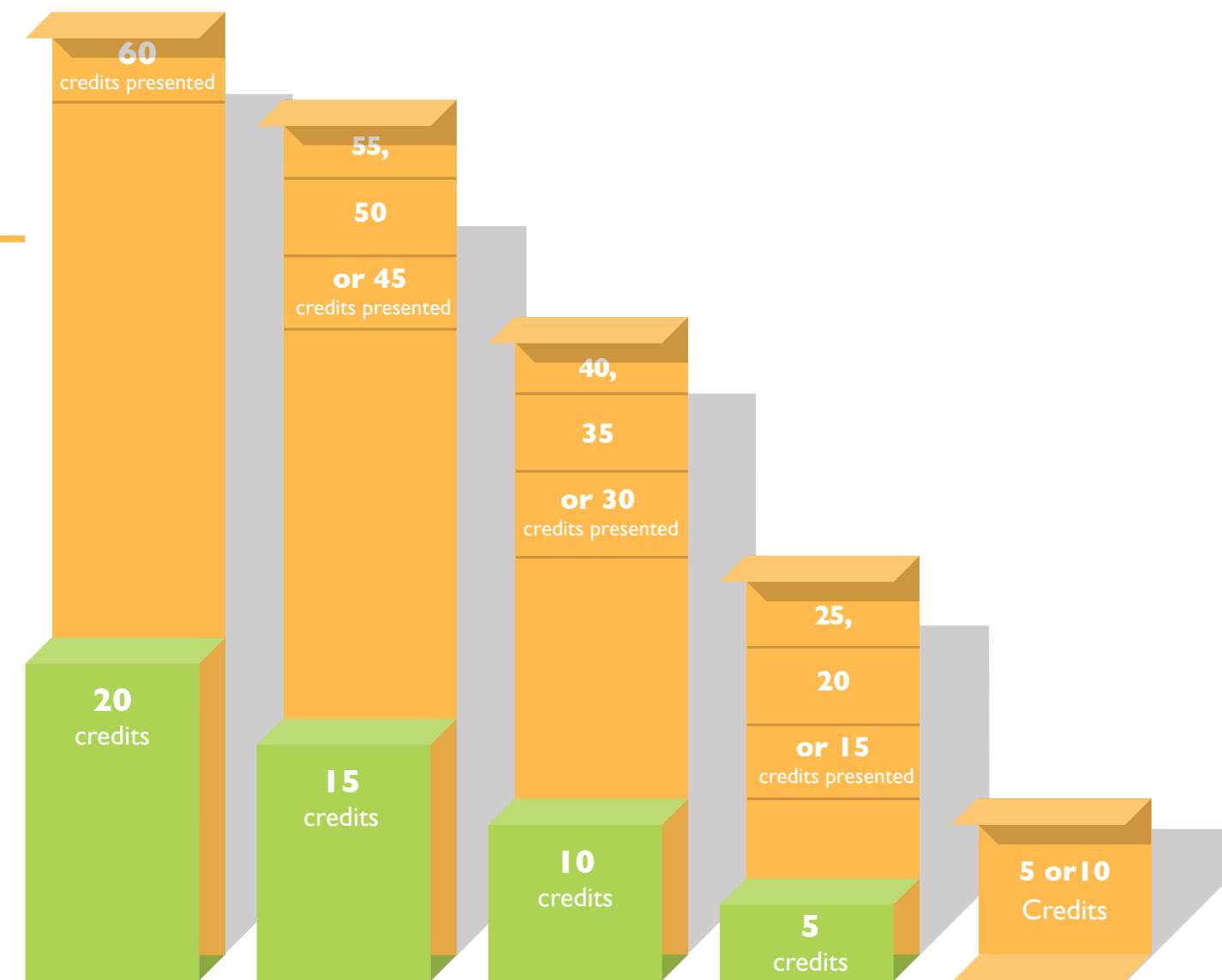
Meeting requirements in the submission of proposals and drafts; meeting minimum word requirements; adherence to writing conventions in accordance with guidelines; general presentation. Language competence and writing ability; organisation and structuring of material; quality of reproduction and binding.

## Pass By Compensation explained

Compensation to pass a stage shall be applied only to module results being presented to the current sitting of the PAB. The volume of credit that may be compensated at a sitting is given in the following chart.

**Amount  
of credit  
presented at  
this sitting**

**Amount of  
credit eligible for  
compensation**

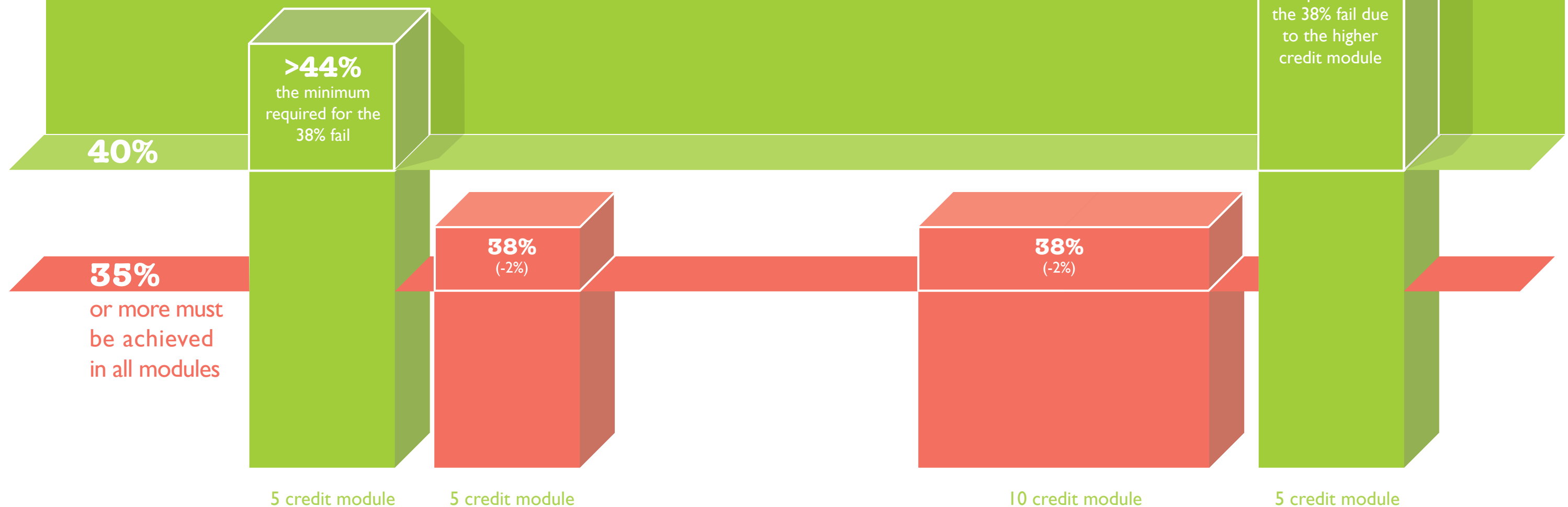


Amount of credit recieved over a full academic year



A candidate shall be entitled to pass a stage by compensation provided the following applies;

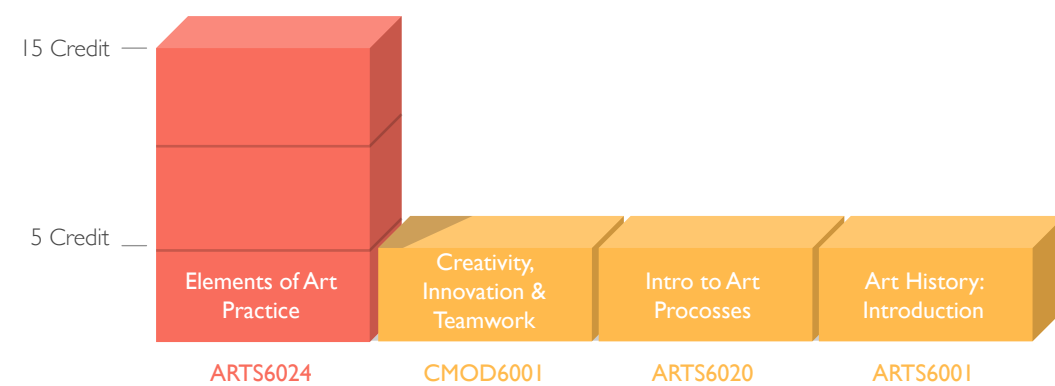
**Eg. 1;** The surplus of the marks in the passed modules being presented in the current sitting is at least double the deficiency in the failed modules.



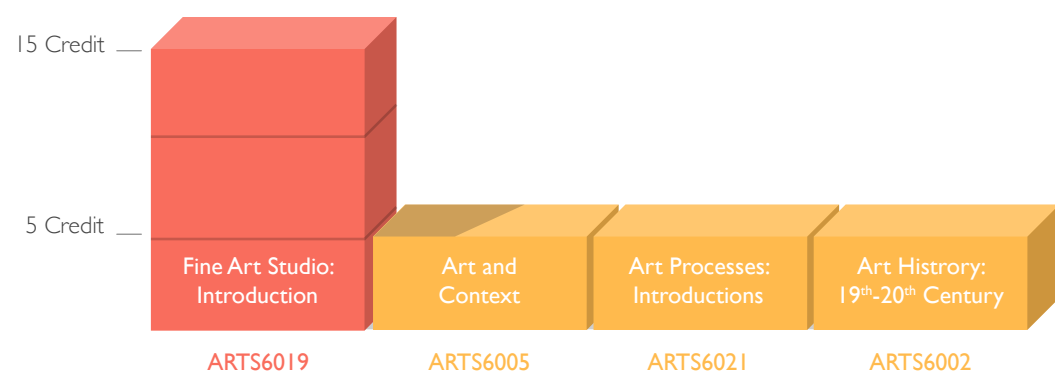
**Eg. 2;** The surplus is to be weighted by the credit value of the module.

## First Year Fine Art Modules

### Semester 1

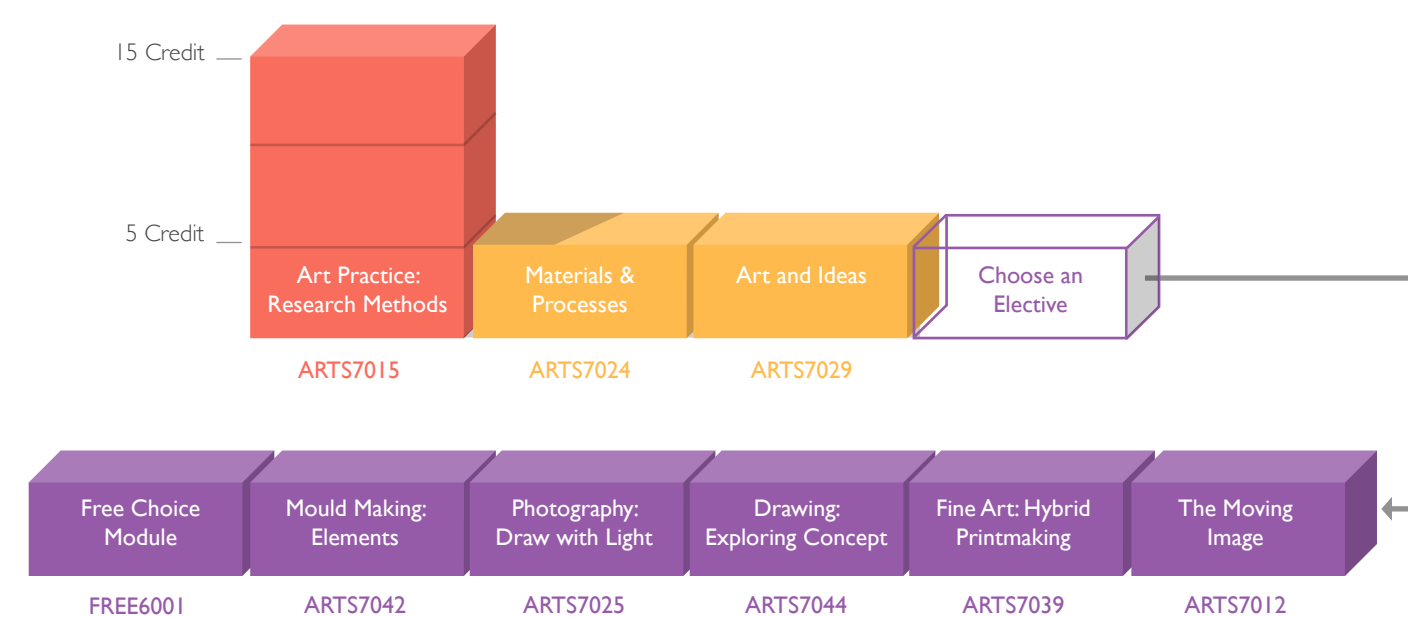


### Semester 2

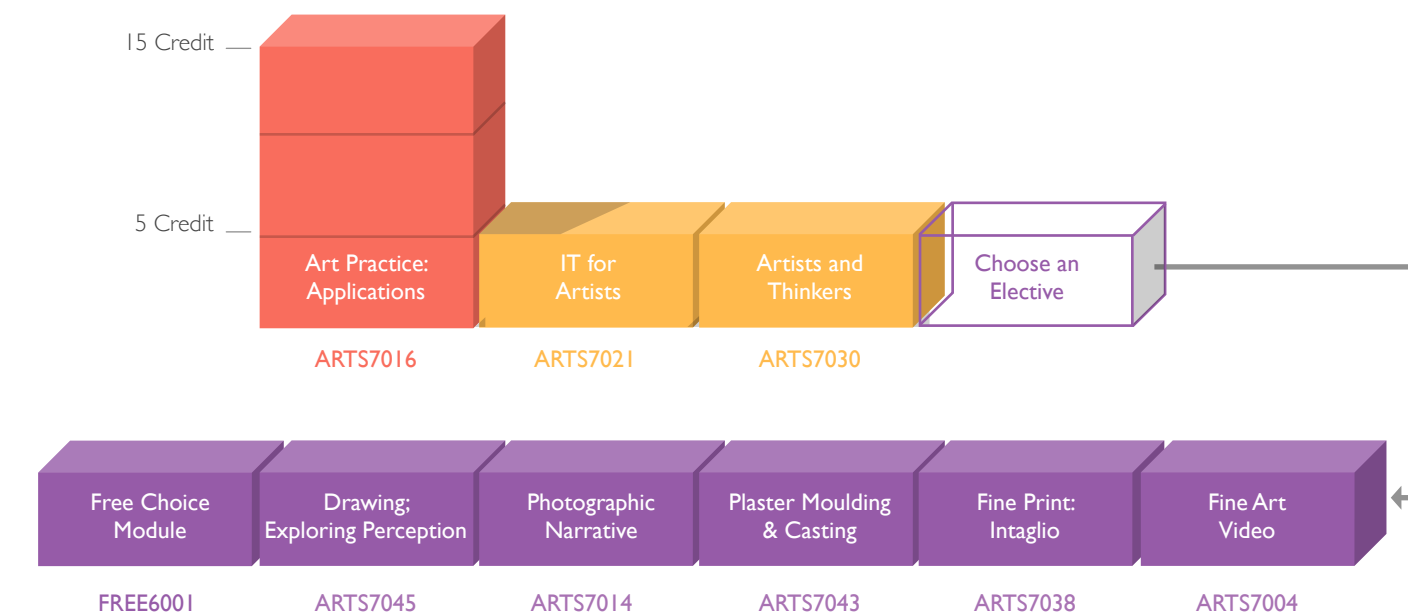


## Second Year Fine Art Modules

### Semester 1

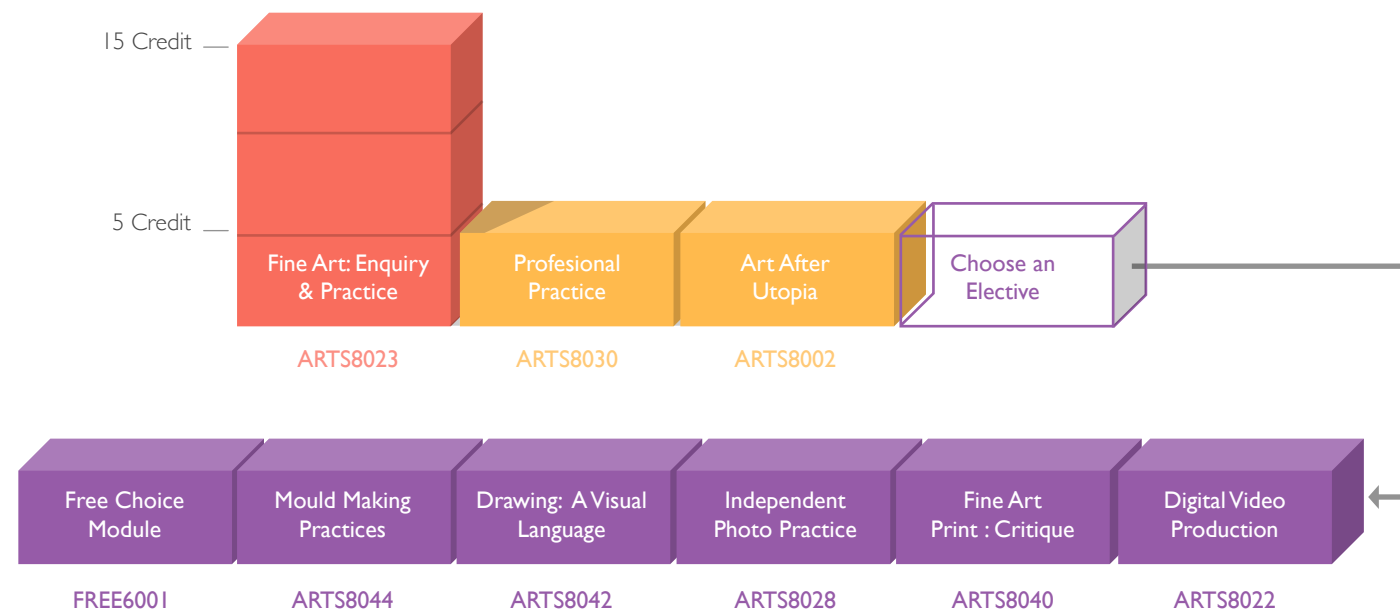


### Semester 2

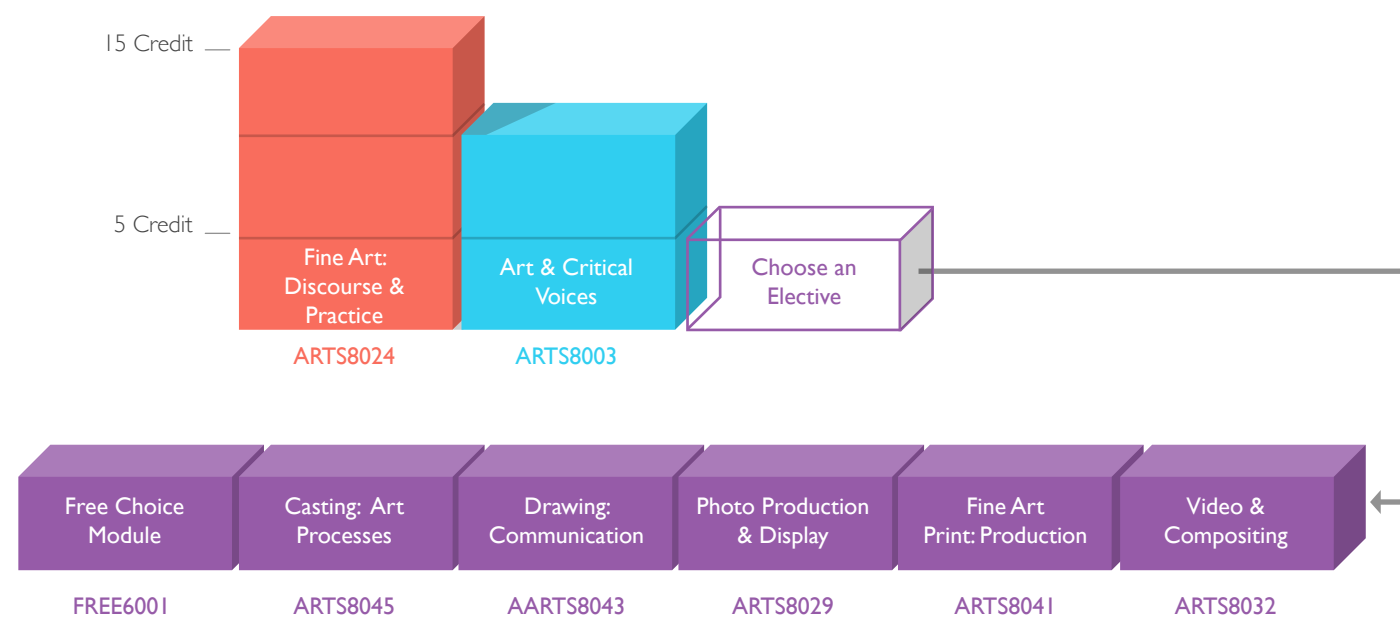


## Third Year Fine Art Modules

### Semester 1

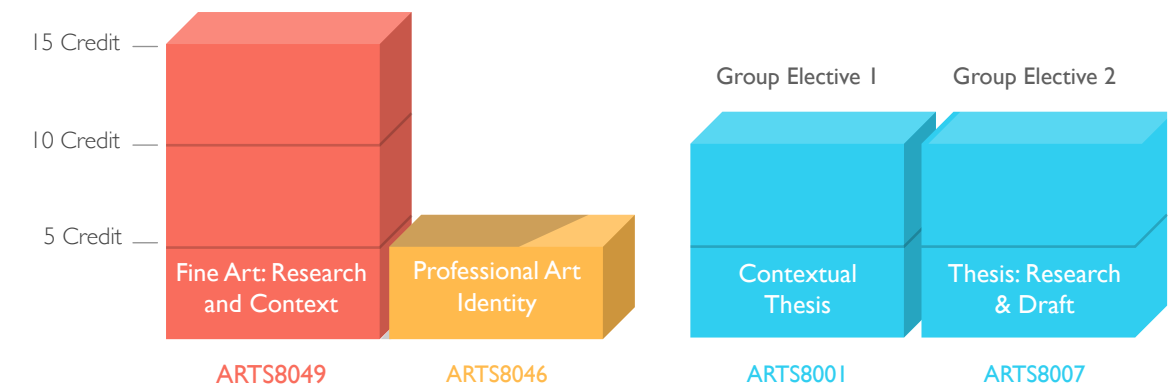


### Semester 2

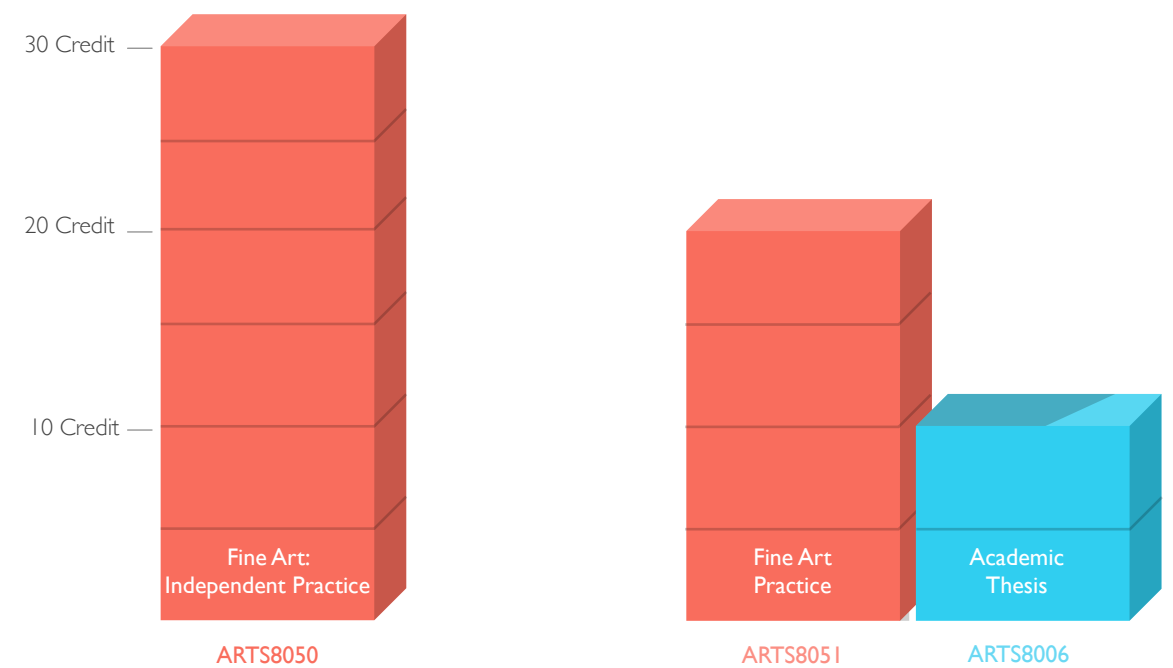


## Fourth Year Fine Art Modules

### Semester 1



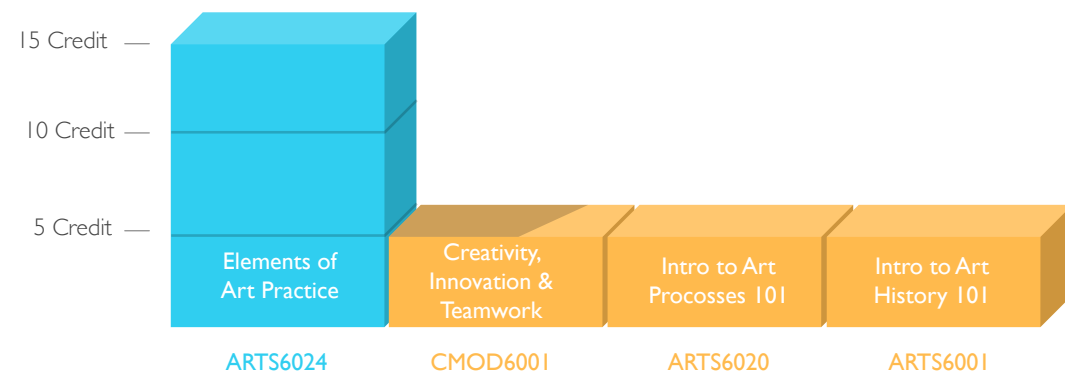
### Semester 2



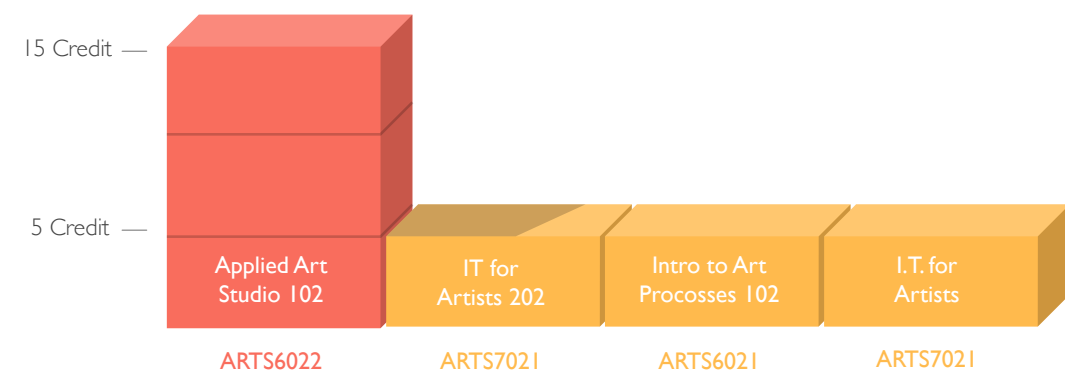
Students must select one Group Elective, Group Elective 1 or 2. Students must select the same Group Elective in Semester 7 and 8.

## First Year Contemporary Applied Art Modules

### Semester I

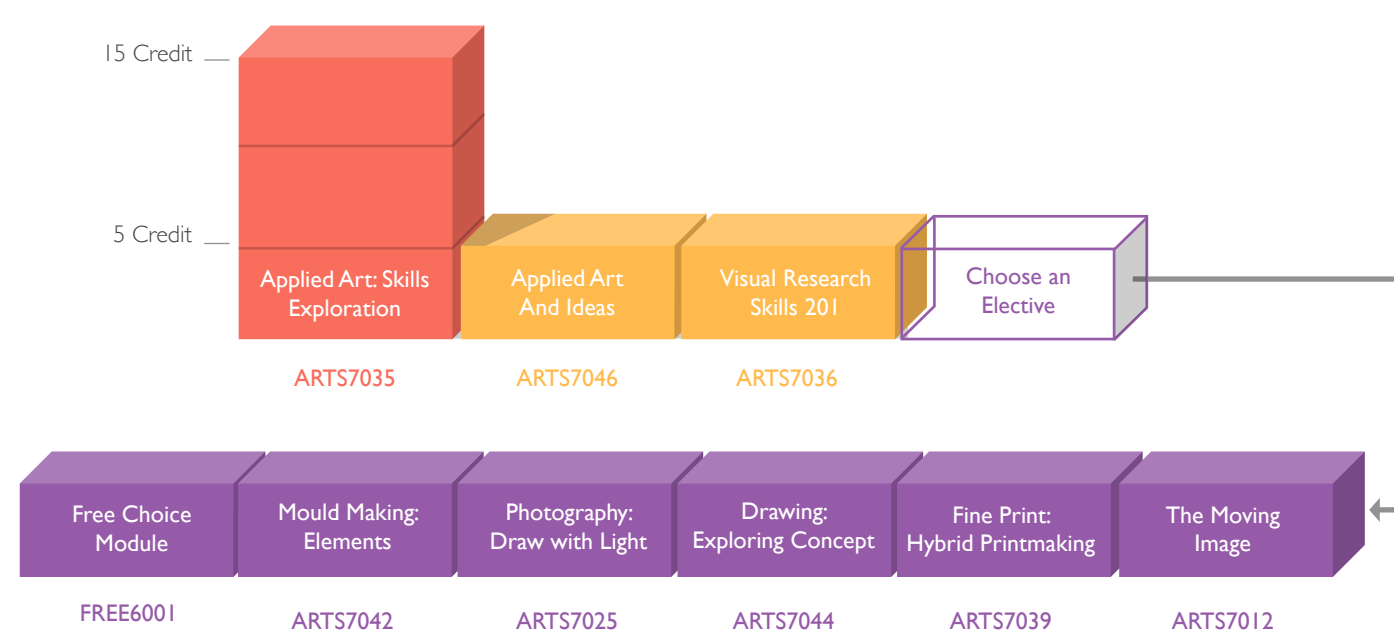


### Semester 2

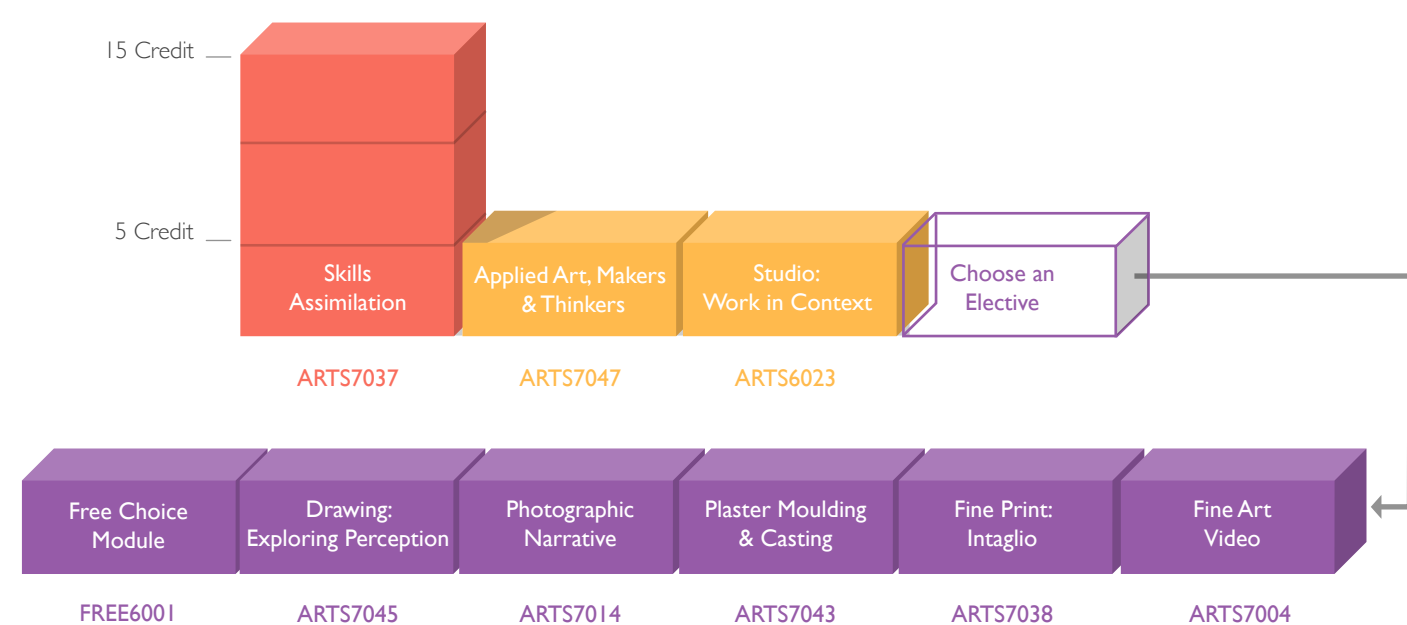


## Second Year Contemporary Applied Art Modules

### Semester I



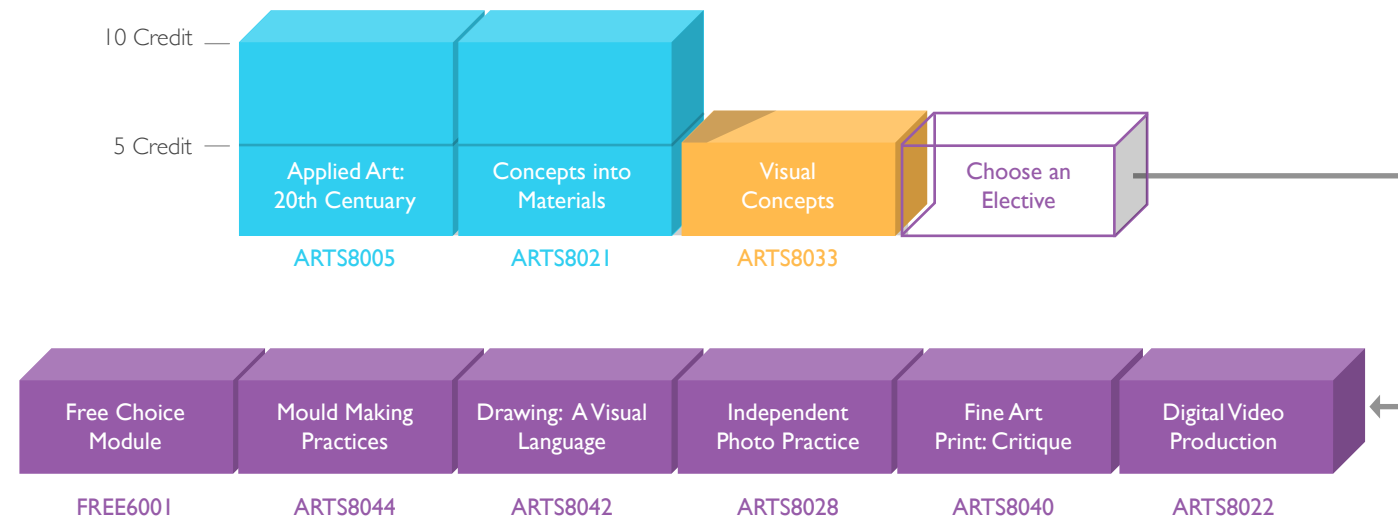
### Semester 2



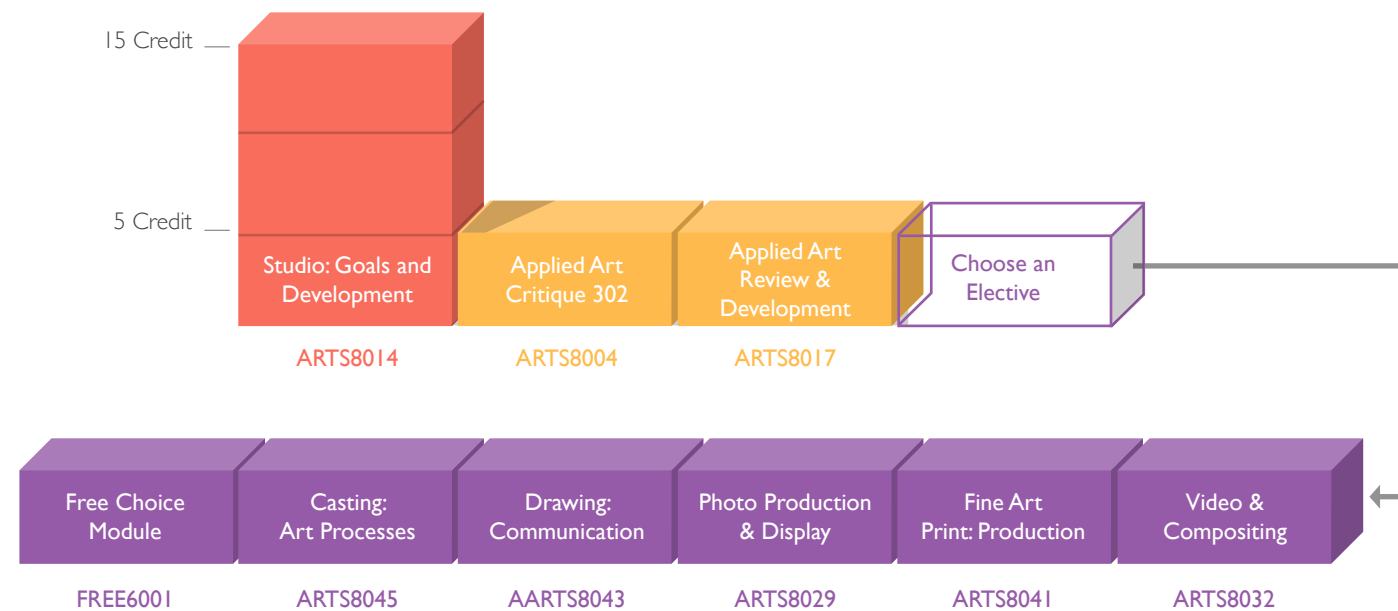


## Third Year Contemporary Applied Art Modules

### Semester 1

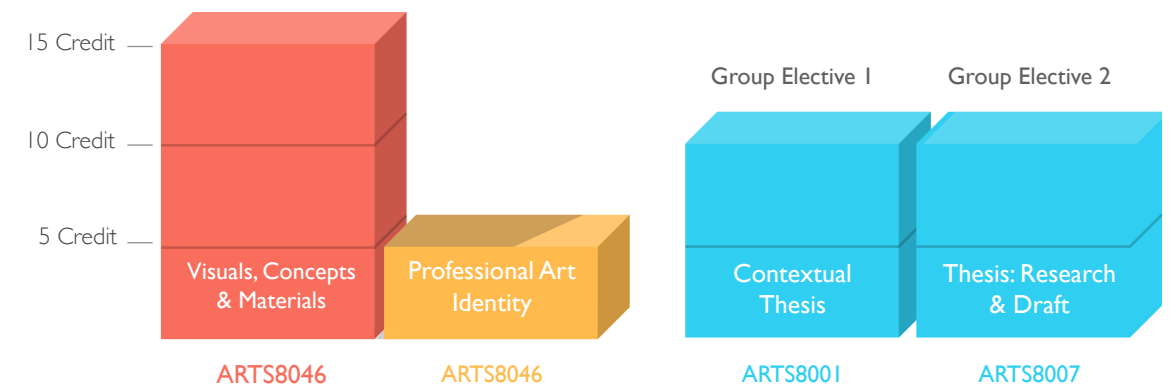


### Semester 2



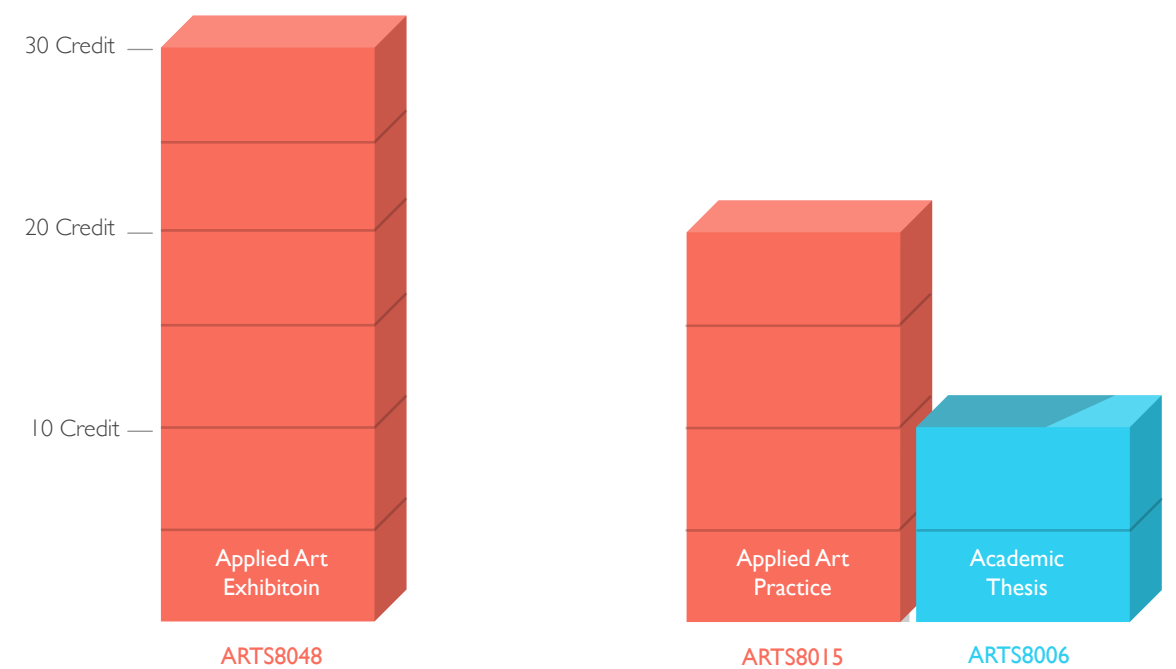
## Fourth Year Contemporary Applied Art Modules

### Semester 1



Students must select one group elective (GE1) or (GE2). Students must pick the same elective group in Semester 7 and Semester 8.

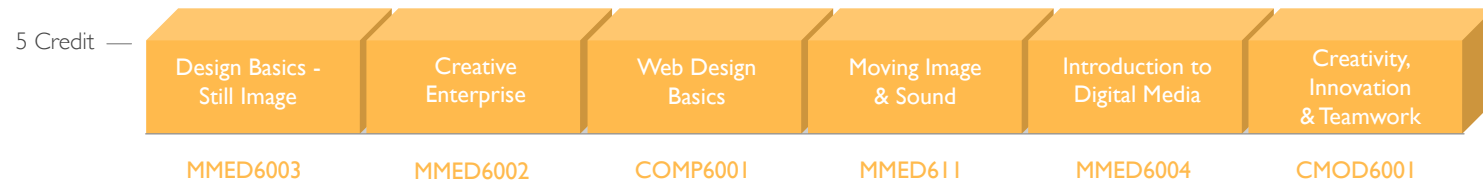
### Semester 2



Students must select one group elective (GE1) or (GE2). Students must pick the same elective group in Semester 7 and Semester 8.

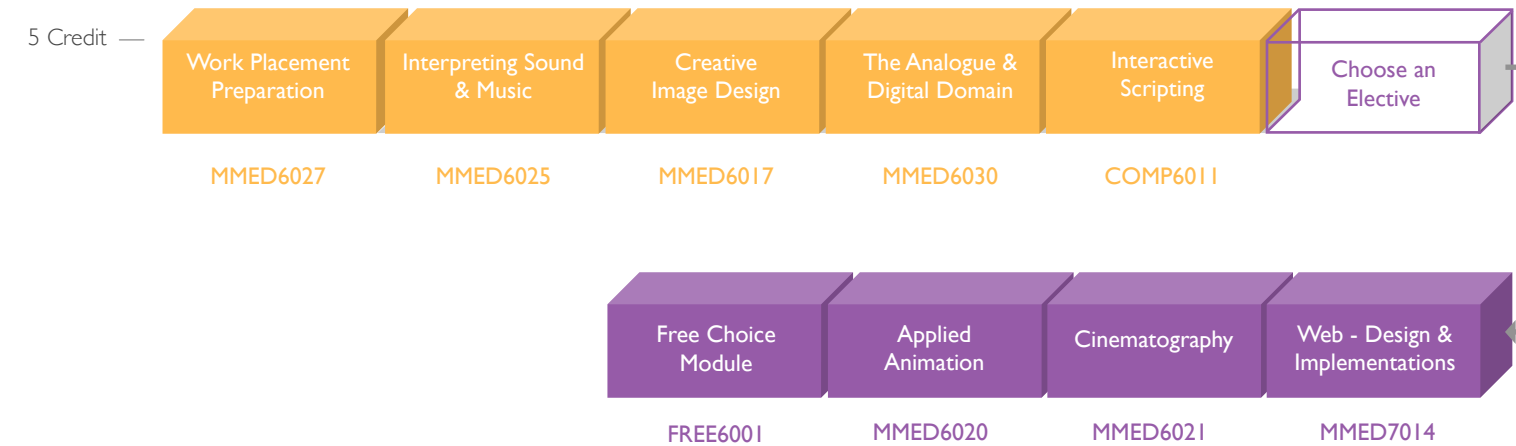
## First Year Creative Digital Media Modules

### Semester 1

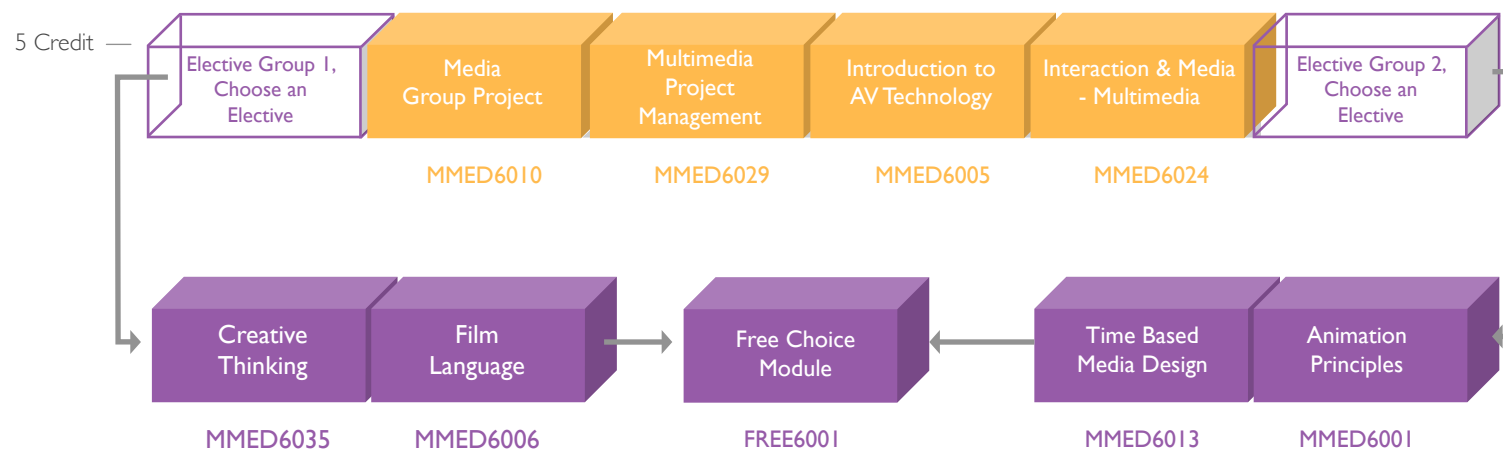


## Second Year Creative Digital Media Modules

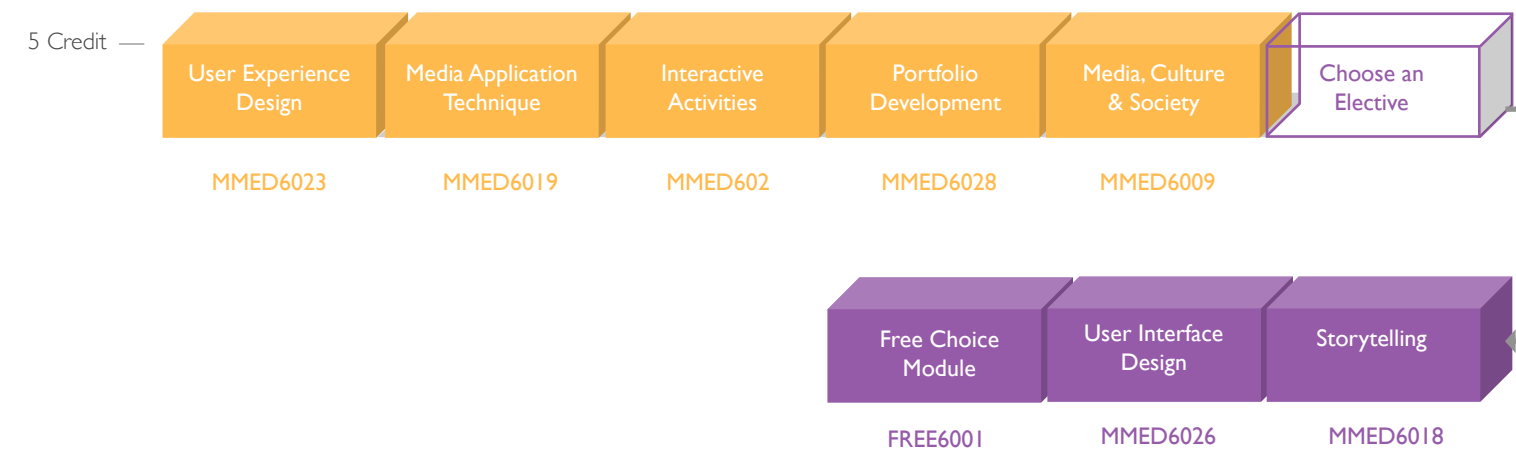
### Semester 1



### Semester 2

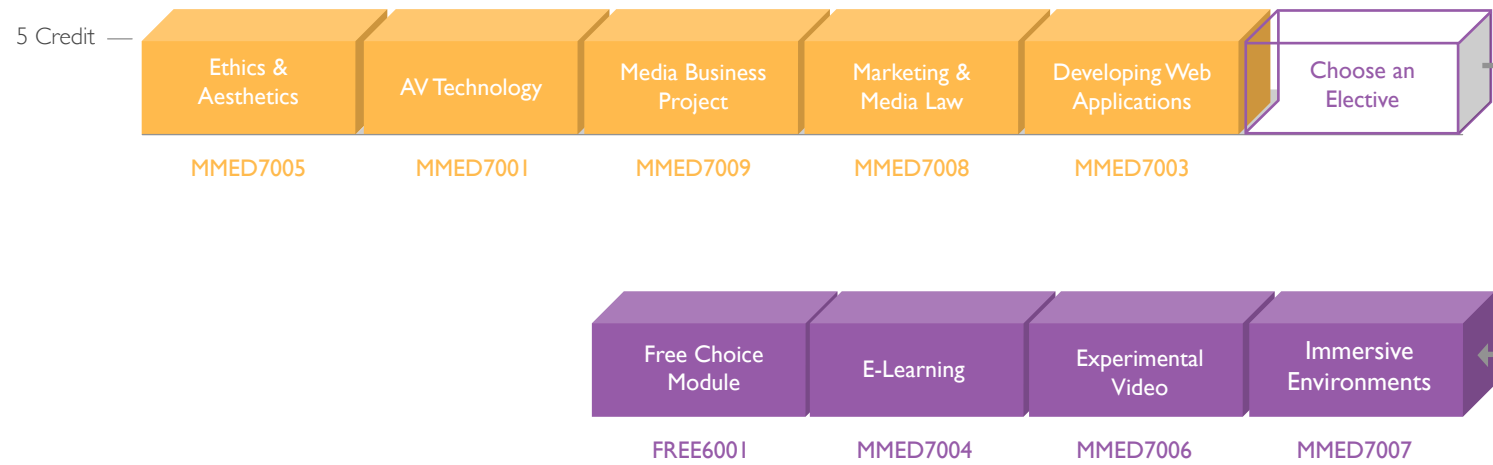


### Semester 2



## Third Year Creative Digital Media Modules

### Semester 1

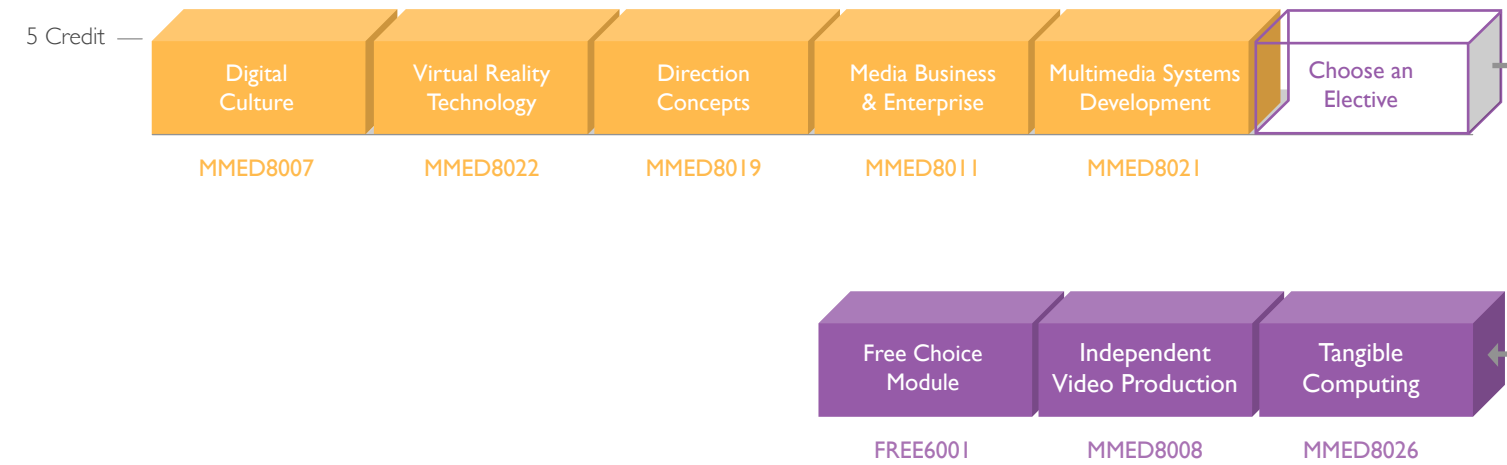


### Semester 2

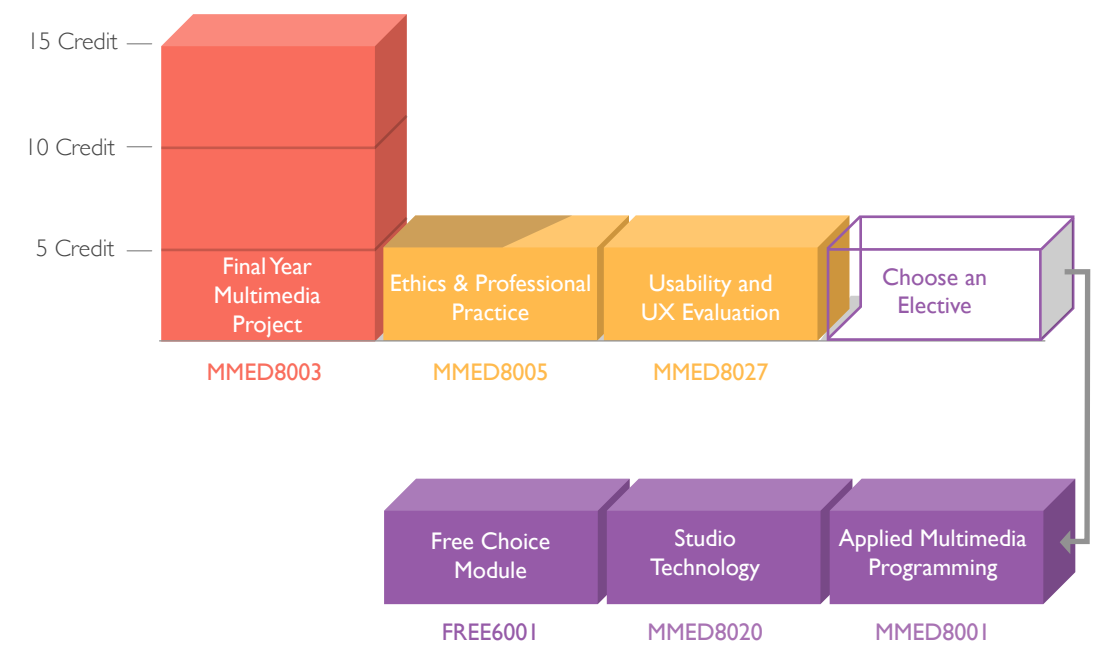


## Fourth Year Creative Digital Media Modules

### Semester 1



### Semester 2

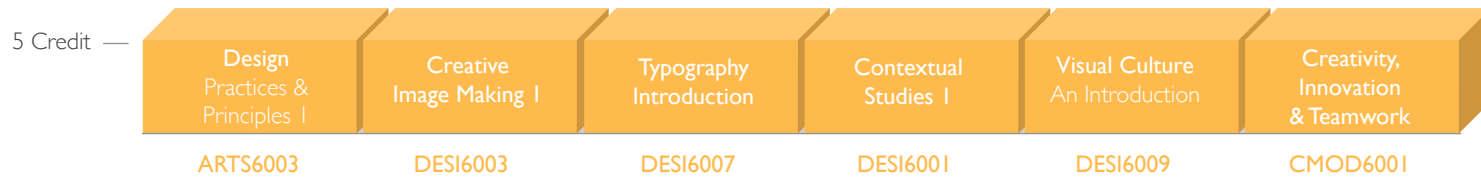


## Creative Digital Media Programme Structure

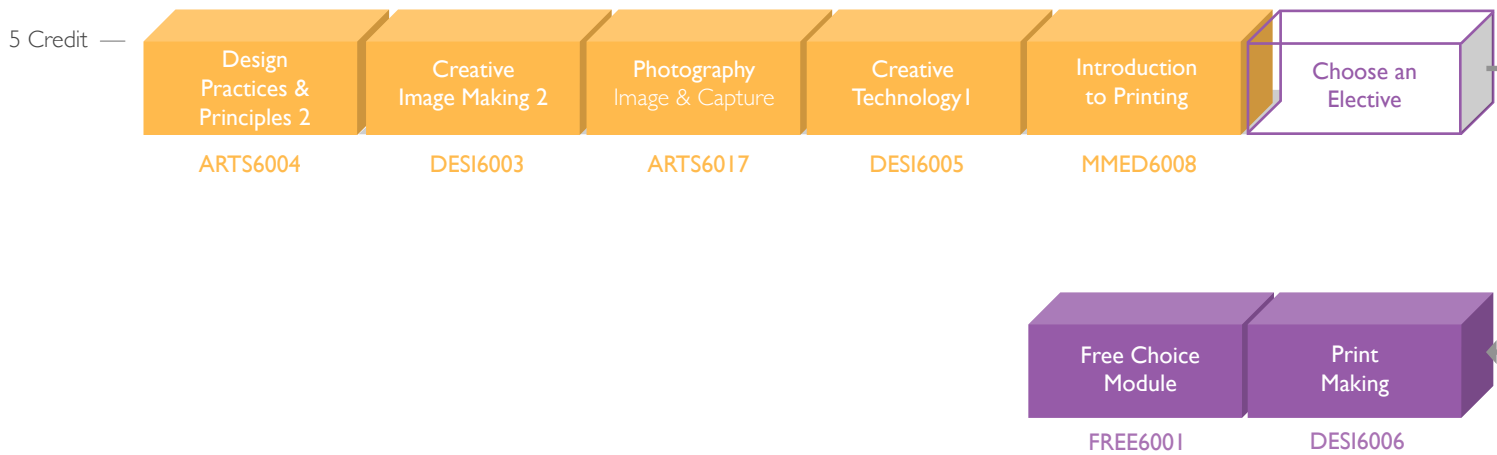


## First Year Visual Communications Modules

### Semester 1

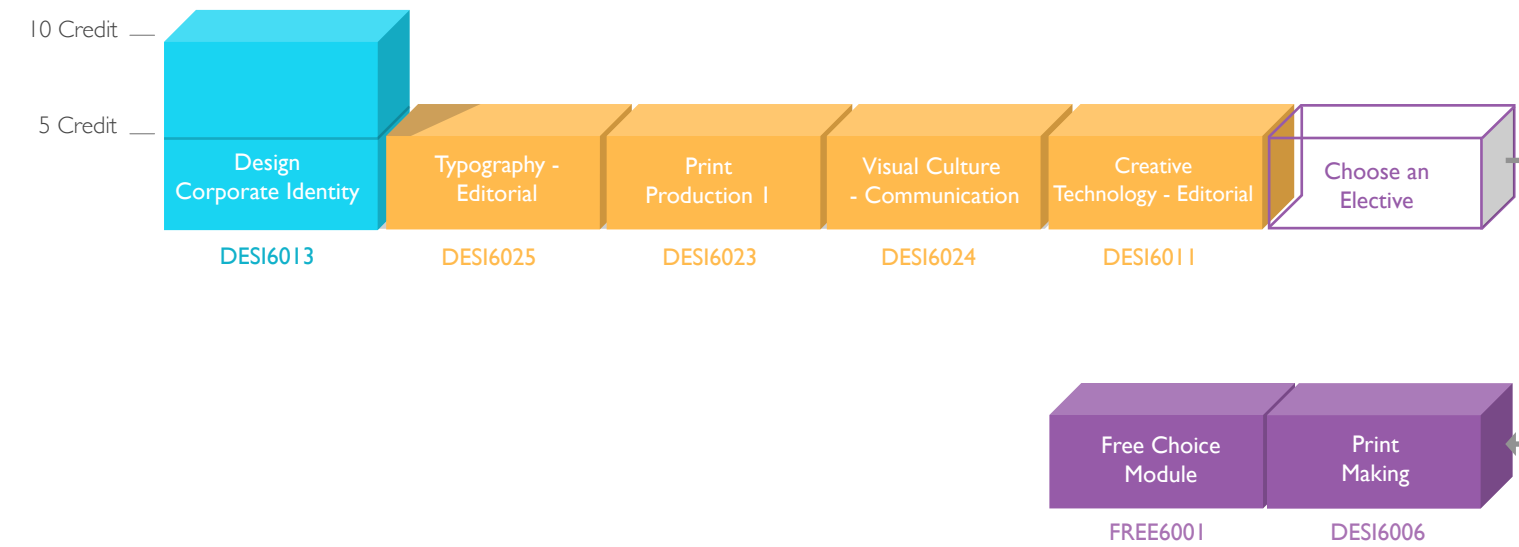


### Semester 2

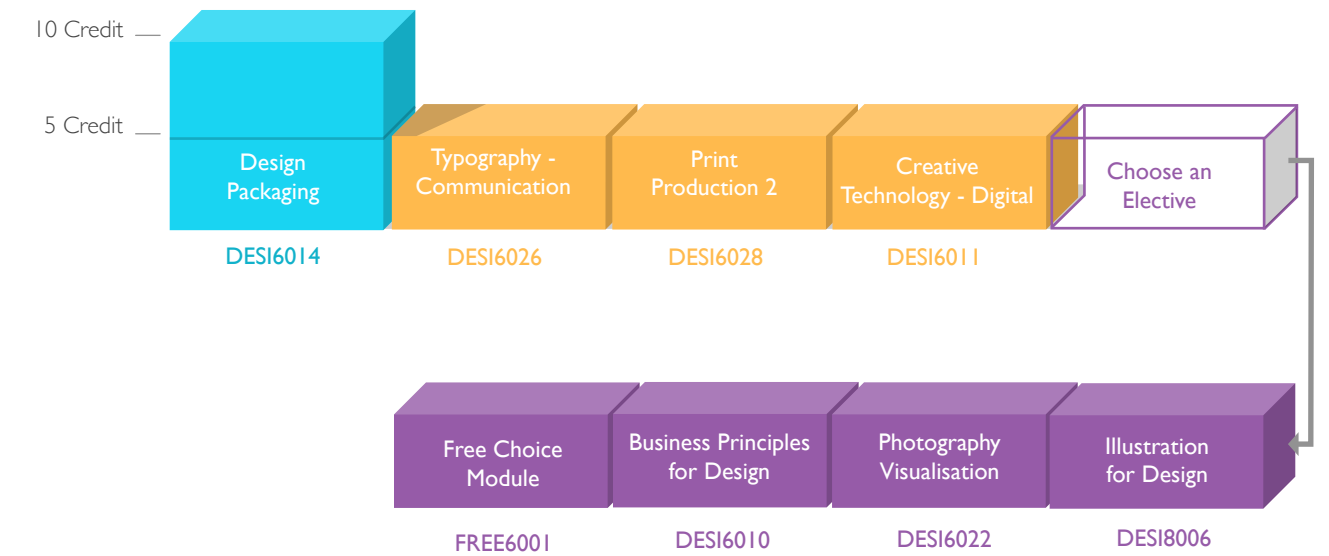


## Second Year Visual Communications Modules

### Semester 1



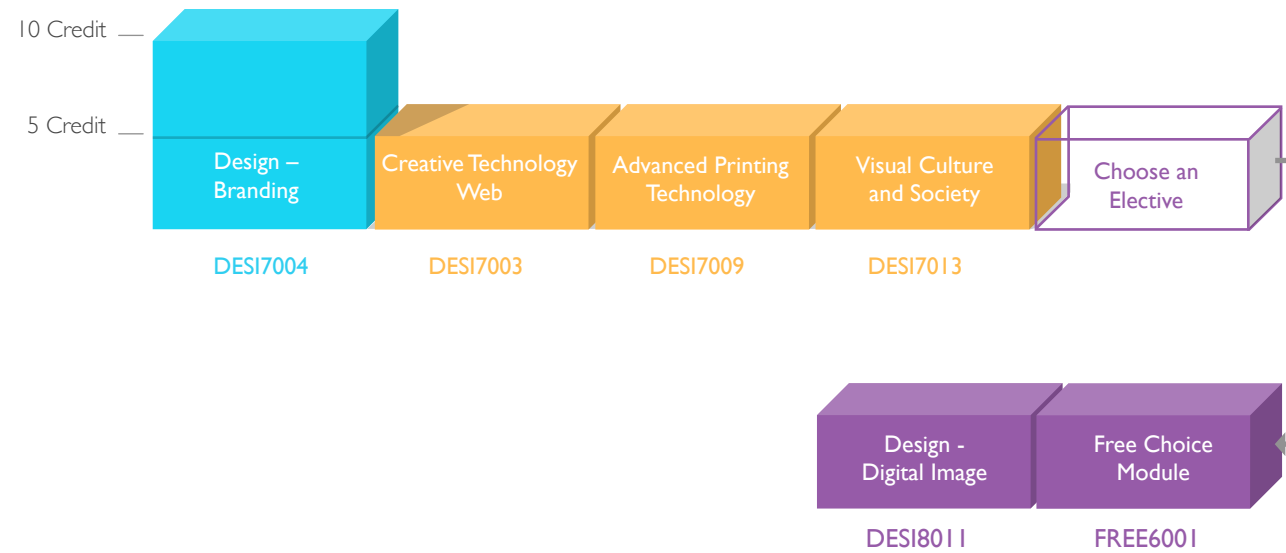
### Semester 2



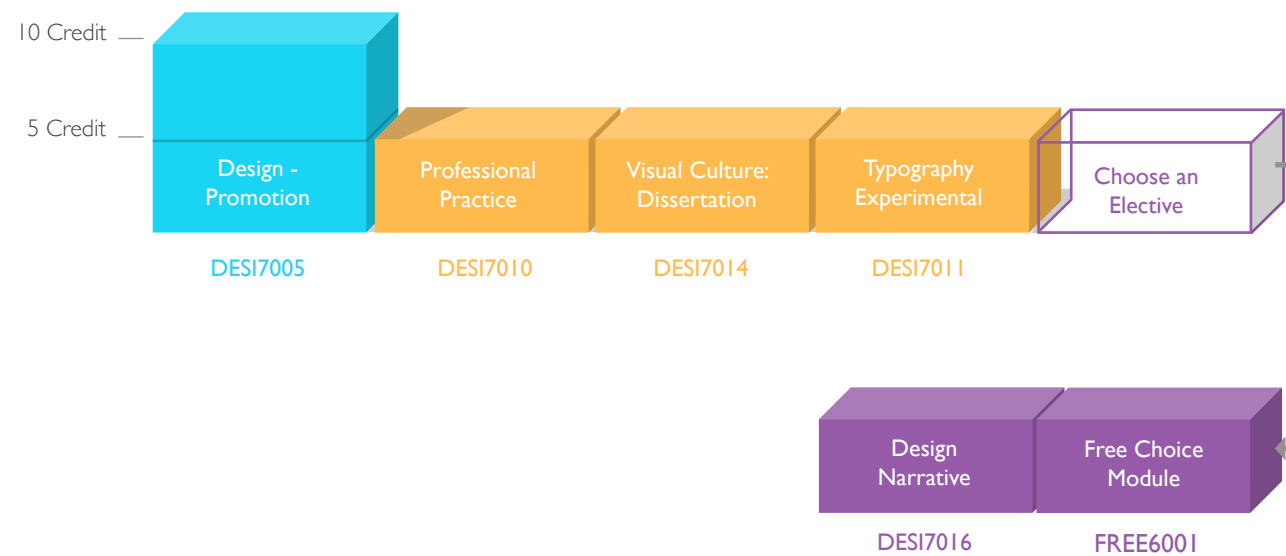


## Third Year Visual Communications Modules

### Semester I

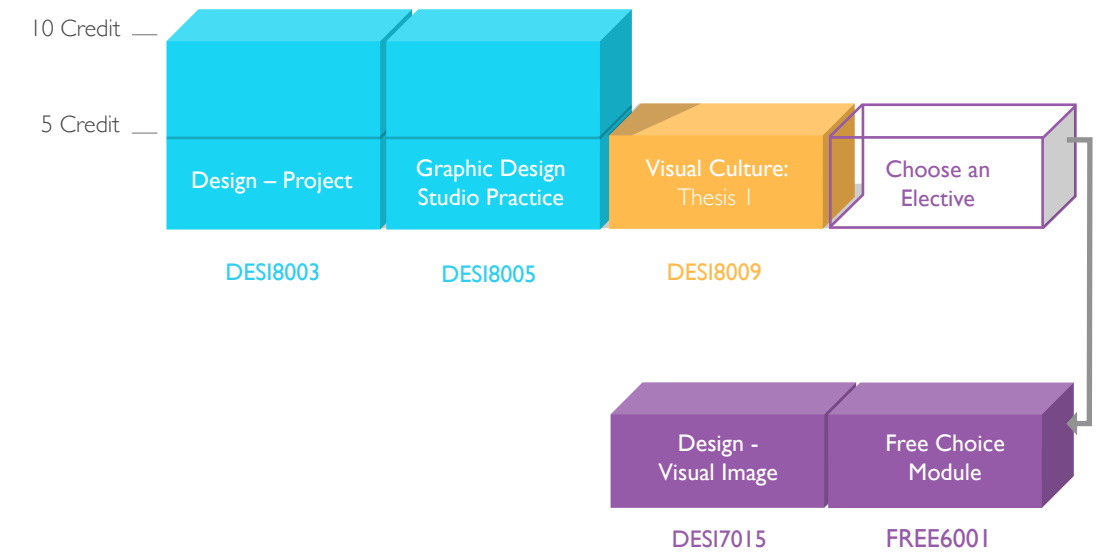


### Semester 2

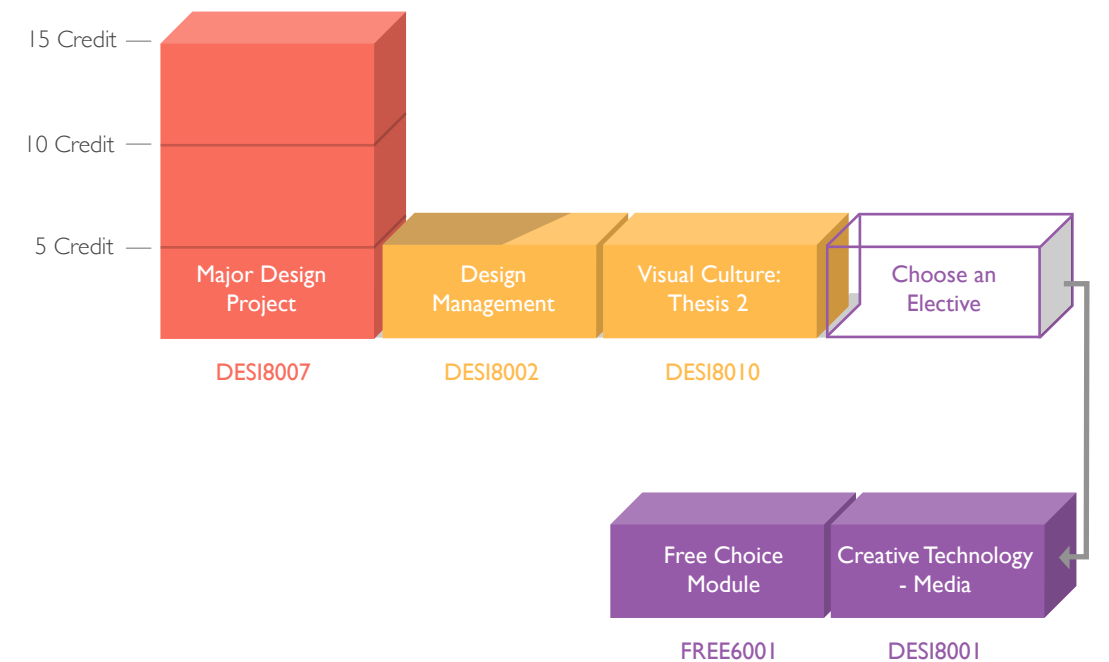


## Fourth Year Visual Communications Modules

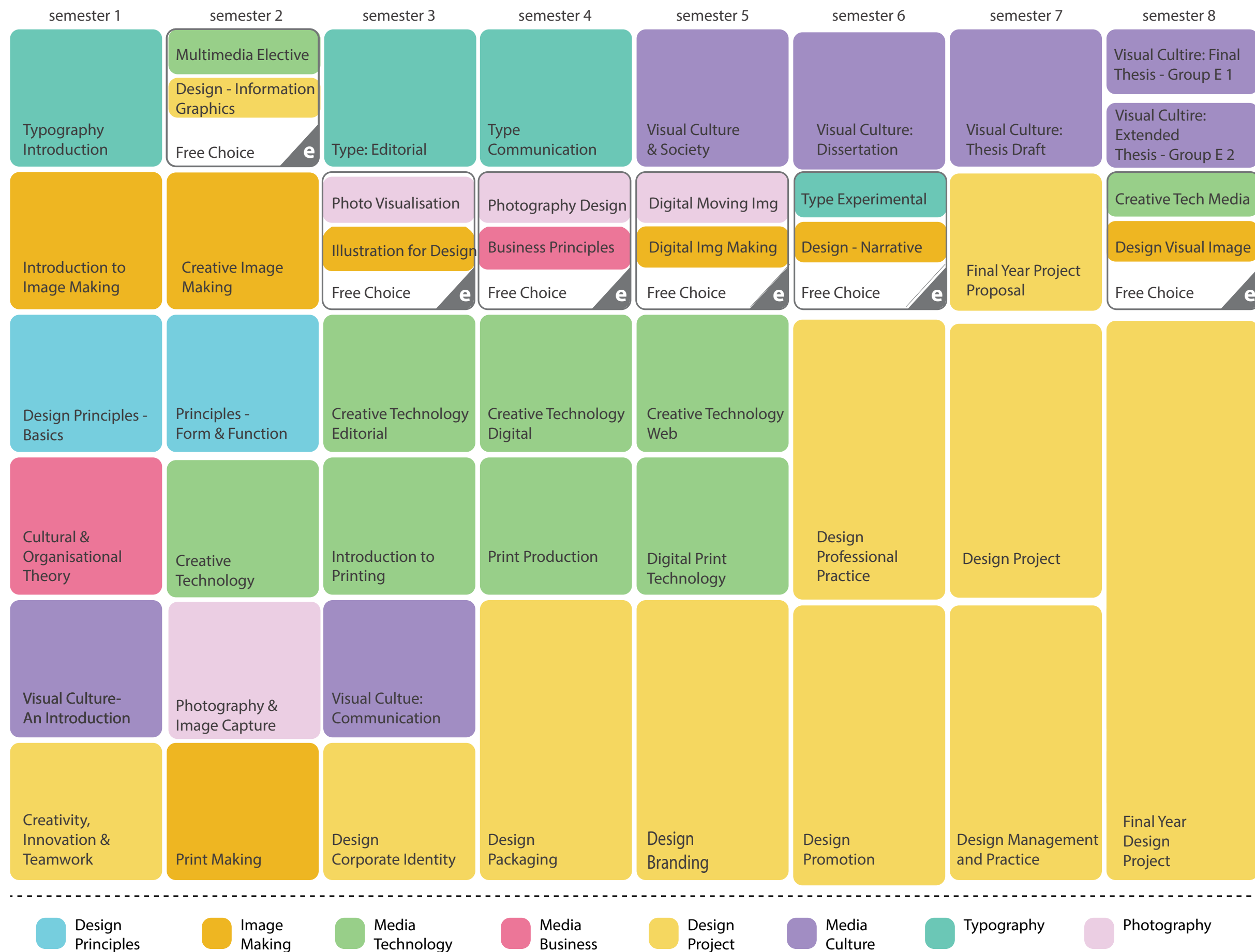
### Semester I



### Semester 2



## Visual Communications Programme Structure



# Student Info Guide FAQs & Top Tips

## Questions:

How did you find settling into college?

It's a big change moving from second level to third level, but very exciting - the main thing is make friends, get involved, make an effort and remember everyone else is in the same boat!

What were your main concerns about coming to college?

I was afraid I wouldn't make friends, but everyone was very helpful and friendly.

Will I have much spare time?

Like a full time job the programmes are full time so this would typically need at least 40 hours engagement per week between class and self directed study/work outside class. You have to be very careful how you manage your time; time management is an important skill, so learn it early on and it will make life a lot easier.

How do I find out about meetings, deadlines, assessments etc?

You will get information through your mycit email so this needs to be checked frequently. Deadlines will be provided with the assignments or briefs you are given and Blackboard can provide information, notes and notices for some modules – each lecturer will point you to the relevant sources of information for their module. Important information on examinations is available at <http://www.mycit.ie/examinations> be sure to check this out.

The timetable is very different from what I was used to. What should I do if I feel I'm not coping with it?

Ask your lecturer or year coordinator for advice on creating a work schedule that suits you. Organisation of your time and management of workload is important for effective learning and avoiding overload.

What should I do if I want feedback?

It is always possible to talk with a lecturer about your work, if not immediately, then by arrangement within a short time.

I am having difficulties juggling college work and life in general what should I do?

Talk to someone – a lecturer, year coordinator or Careers & Counselling, there are usually ways to help balance college and life responsibilities and it is better that lecturers know your situation than assume the worst! For information on: *Careers & Counselling*.

Where do I find information about the modules, learning outcomes etc.?

All module details are available on the CIT website at <http://courses.cit.ie/index.cfm>

# Top Tips

Go to class, seems simple but you would be surprised.

Listen carefully, take notes where necessary  
...and ask if you don't  
understand anything

For every activity in class there is a  
need to do further work outside of class,

this may be library/online research, assignments or additional practical work;  
factor this in to your schedule from the start so you keep on top of things.

Read assignment briefs carefully  
and check if you are unsure about  
anything

Start assignments on time  
and keep on top of them.

You will have different modules requiring different  
things from you, make a list, note important dates and  
plan a work schedule to spread the workload.

Work consistently;

don't leave things until the last minute  
it will pay off in results and reduced  
pressure at the end.

Make contact with students in other year groups.

Familiarity with their work practice and drawing on their experience can be helpful... sometimes!

Look for feedback when things are going well

(then it will be easier to ask if things aren't).

Use the many campus based and online resources available to you for work and play...

Take note of feedback,

make sure you understand it and act on the advice given – don't be afraid to ask for clarification if you're not sure

Make the effort to make friends, join societies and clubs, go to social events in college.

Everyone gets “stuck” so don't be nervous about approaching lecturers for help if you need it.

**AND**

**Have fun - college isn't all about work!**



Sharman  
Crawford  
St.

## Ground Floor



Sharman  
Crawford  
St.

1st  
Floor



Sharman  
Crawford  
St.

2nd  
Floor



Bishopstown  
Campus

Media  
Communications  
Department

