



MTU

Ollscoil Teicneolaíochta na Mumhan
Munster Technological University

Supports for DSS Students: End of Semester Exams & Assessments

We provide exam supports for students who are registered with the DSS (Disability Support Services) and have completed a needs assessment detailing the required supports.

There are many supports which students can avail of for both assessments (in-class tests held throughout the college year) and end of semester exams. Please note that you can only request supports that are listed on your needs assessment from the DSS.

For assessments, students must request supports at least 1 week in advance of the assessment through our online form: <https://forms.office.com/e/tkvJWzzY85>. These assessments will take place from week 1 to week 13 of the semester.

A form needs to be completed for each assessment that a student may have during the semester.

For end of semester exams, students will receive emails well in advance with a form to book your supports – you **must** request these supports prior to each exam session, as these are not automatically granted.

For any DSS exam-related queries, please contact Aisling O'Donovan and Mairead Walsh at: examsdsscork@mtu.ie and we will be delighted to help you.

Supports

Exam Support	Definition
Extra Time	Extra Time is typically 10 minutes per hour
Rest Break	Rest Breaks are typically 5 minutes per hour
Typing	Students can type exams in a smaller lab or separate centre
Reader	A Reader reads instructions and questions on the exam paper
Scribe	A Scribe writes the student's answers during the exam
Reading Software	Reading Software is a computer application that reads the exam paper to the student
Smaller Shared Room	Smaller venue with up to 25 students and an invigilator
Single Centre	1-1 venue with an invigilator