



MTU
Ollscoil Teicneolaíochta na Mumhan
Munster Technological University

MTU Cork Disability Support Service (DSS) – Orientation 2021

Getting to know the DSS


dssCork@mtu.ie
www.mycit.ie/dss

WELCOME

www.mtu.ie

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Getting to know the DSS



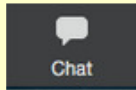
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- **12.00 Welcome**
- **12.10 Key information on starting college @ MTU**
- **12.20 Meet some DSS students**
- **12.30 DSS overview**
- **12.45 Break**
- **12.50 DSS supports – DSS team**
- **13.25 Applying for supports and Next steps**
- **13.30 Finish**

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Event guidelines



- Event will be recorded but we won't include any student queries that identify someone. This will be put up on the Orientation playlist.
- We encourage you to turn on your video but you don't have to.
- Please be respectful and don't interrupt if someone is speaking.
- We will use the Chat to give you links and information. 
- Use the Chat function if you need to tell us any issues with the event.
- Follow the rules of asking questions.



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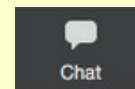
Question and Answers



There is time for questions after each section.

You can ask general questions on Zoom by:

- Using the Chat icon to type a question to Everyone
- Or during the question times, you can unmute yourself and ask your question.



And one of the team will answer the question live or answer it in the chat.

Or you can email us with a specific or private question to Ruth Murphy in Zoom or dssCork@mtu.ie and we will come back to you after the event.



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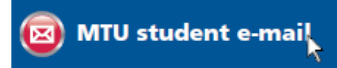
Key things to know about college

- You will be studying a mix of online lectures and classes on campus - depends on your course.

The university communicates with you through:

- your MTU student email and
- through Canvas - the app where you access your recorded/live lectures, lecture notes, submit assignments, online exams.
- Covid-19 procedures/updates:** <https://covid19.cit.ie/>

Coronavirus
COVID-19



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Online learning supports

- Do a quick course on online learning in college!**
<https://www.futurelearn.com/courses/a-digital-edge-essentials-for-the-online-learner>
- Typing training:** <http://typing.com>
- MTU Cork TEL guides:**
<https://tel.cit.ie/tips-for-remote-learning>
<https://edtechstudents.eu.helpdocs.com/>



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Key college 2021/22 dates



- **First year Course Registration: 17th -24th September** in Melbourn building, Bishopstown campus. Packs posted out from 14th Sept - <https://www.cit.ie/admissions/registration/year-1>
- **Classes start on 27th September.** Online timetables available just before then – but these may change!
- University year is in 2 semesters – 50% done by Christmas. See Academic delivery updates: <https://covid19.cit.ie/>
- **Good Start support:** Student ambassadors #GoodStart21
Insta: <https://www.instagram.com/mtugoodstart/>



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Access laptop loan scheme



- First year students who are DARE eligible, also in receipt of special rate SUSI grant and who confirm need will automatically qualify to apply for a laptop.
- The DSS will email DARE eligible students the week of 20th September to their MTU student email.
- If you are in other categories listed – you will get an email from the Access Service.



www.mycit.ie/access_disability/student-assistance-fund/government-laptop-scheme-

www.mtu.ie

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Financial support



- **Student Assistance Fund:**

For costs of going to college plus fast-track application for laptop (applications open 20th September) www.mycit.ie/saf

- **1916 Bursary**

Bursaries available for first time undergraduate students
<https://www.soarforaccess.ie/1916-bursary-fund/>

- **HEAR:**

If a student was also HEAR eligible students will get financial support as part of their offer – hearCork@mtu.ie

Student Assistance Fund



HEAR HIGHER EDUCATION ACCESS ROUTE

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QUESTIONS



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Meet some DSS students



Bridie Lynch and Ruairi McClintock

https://www.instagram.com/ruairi_mcclintock/

https://youtu.be/lbG_hFCVvJI

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Questions



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DSS Orientation Information

<https://tinyurl.com/MTUCorkDSSOrientation21>



www.mycit.ie/dssstudentguide

MTU Cork DSS orientation 2021/22
10 videos • 14 views • Updated 4 days ago
Unlisted ▾
No description

- MTU Cork Disability Support Service R Murphy 3:04
- How to apply to the DSS 2021 22 R Murphy 6:24
- DSS Learning Support in the City 2021 R Murphy 5:07
- NMCI DSS Learning Support 2021 R Murphy 2:06
- DSS Transitions Programme Overview

A guide to accessing MTU Disability Support Service supports - Cork campus
2021/2022
www.mycit.ie/dss

www.mtu.ie

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DSS Canvas module



DSS20

Home
Units
Announcements
Zoom
Quickly

The MTU Cork Disability Support Service (DSS) is part of the Access Service and welcomes any student with a learning difference, disability or health condition to apply for supports / reasonable accommodations that they may need for their studies. We support full-time and part-time students across all MTU Cork campuses.

We can guide and support you to access your courses, and we work hard to ensure that the DSS is a place that you can go to in confidence to look for support and help.

Please use the 'Units' menu option to look through the resources in our module.

MTU Cork Disability Support Service ov... Watch later Share

- All the DSS Resources will be here in a dedicated Canvas module.
- Students will be emailed instructions on how to enroll on the module.

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What is the DSS (Disability Support Service)?



The DSS supports students who feel like they may need some extra support due to their learning difference, disability or health condition when studying at MTU.

We support full-time and part-time students across all of MTU Cork campuses, and our supports are available both remotely and on campus.



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Who does the DSS support?



We support over **1000 students** with:

- Specific learning differences, including dyslexia and dyscalculia
- Dyspraxia (DCD) and dysgraphia
- Physical disabilities
- Significant ongoing illnesses
- Mental health
- ADD/ADHD
- Autism Spectrum
- Blind/ Vision Loss
- Deaf/ Hearing Loss
- Speech and language



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Meet the DSS team



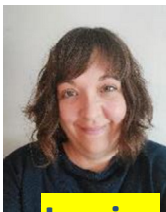
Fiona



Laura



Julie



Jessica



Barbara



Ruth



Mary



Mark

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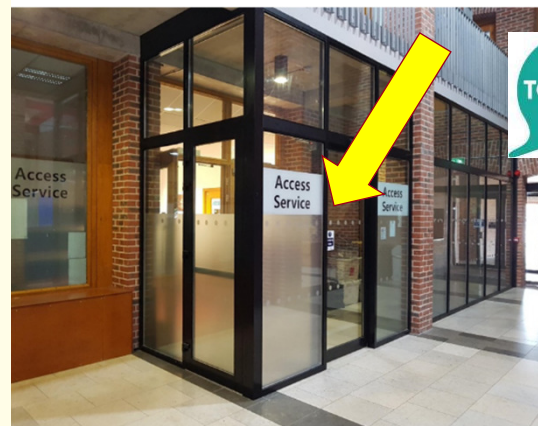
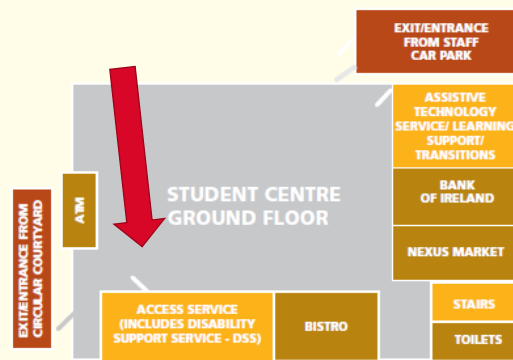
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Disability Support Service (DSS)



- Online Remote meetings and support using email/MS Teams
- Emily Clifford, Access Service Administrator, at front desk - 021 433 5138

Map of Student Centre, Bishopstown Campus



The quickest way to reach us is emailing dssCork@mtu.ie

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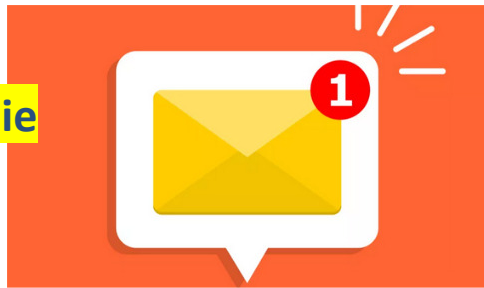
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Meet the DSS team – Email queries



dssCork@mtu.ie



Ruth



Laura



Mary

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Confidentiality



MTU Cork DSS operates a strict confidentiality policy.

We cannot disclose any information about the student registration, academic progress, to parents, lecturers, etc., unless we have the student's consent, or unless there is a health and safety risk.

This needs to be in writing from your MTU student email for each time.



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Questions



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5 minute break



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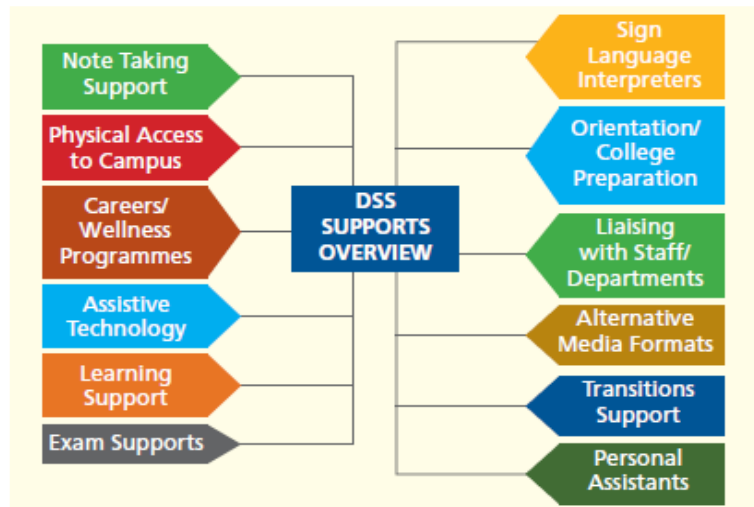
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DSS Supports



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All DSS supports are confirmed in a student's needs assessment www.mtu.ie

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DSS Learning Support



Planning and structuring assignments	Academic writing skills	Quoting, referencing and plagiarism
Taking good notes	Managing deadlines	Exam and revision techniques
Presentation skills	Reading and research	Essay writing

1:1 remote support available and workshops

www.mycit.ie/access_disability/disability-support-service/learning-support

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DSS Learning Support

Bishopstown Cork Campus

Fiona Downey

Learning Support Co-ordinator

fiona.downey@mtu.ie

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Top Tips

Manage your time

Organise yourself

Timetable Assignments


Prioritise

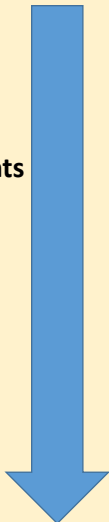
Start early

Ask questions

Get help

Make time for YOU!





Disorganised

Missing deadlines

Avoiding classes

Procrastination

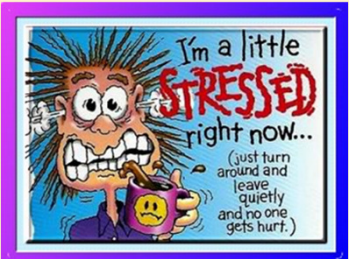
Consequences

Overwhelmed

Unwell

Crisis point

Drawbacks



Engage and stay on the right side!

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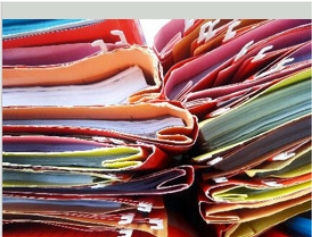
MTU LEARNING SUPPORT IN THE CITY




- Jessica Amberson @ Crawford College of Art and Design (CCAD)
School of Music (CSM)
Cork Centre for Architectural Education (CCAEE)
- Part-time Mondays and Tuesday by appointment

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What can I do for you?

What can I do for you?

NEEDS ASSESSMENTS for incoming students

ASSIGNMENT SUPPORT

- Breaking down titles and assignment requirements, sourcing research/reading material, citations/ avoiding plagiarism, understand/ implement lecturer feedback.

EXAM SUPPORTS

- Understanding module/ exam requirements, study timetables, in-exam time keeping and stress management.

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Where you'll find me



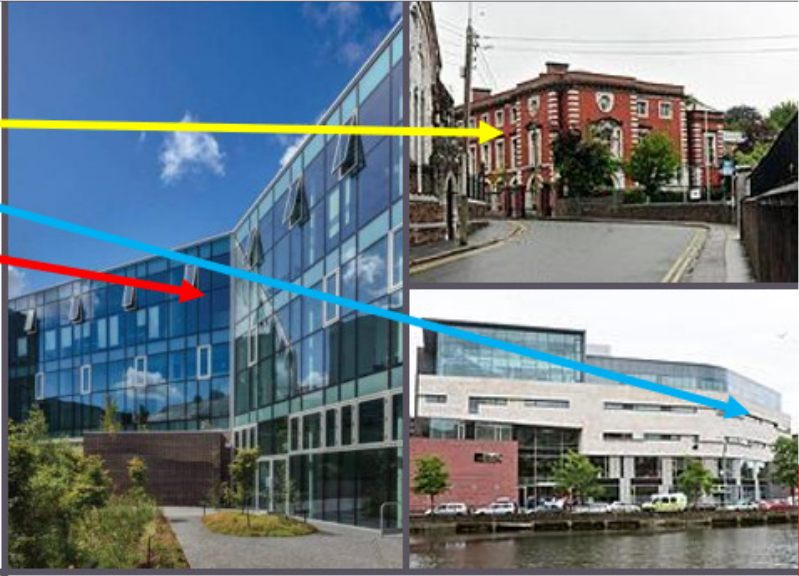
You'll find me

here,

here and here!!

As I move locations regularly and with Covid-19 restrictions still applicable, please **always** email me to organise an appointment:

jessica.amberson@mtu.ie



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NMCI Learning Support



Barbara Hempel

Available Thursday 8.30am to 12.30pm

Support with all aspects of your academic work.

Needs assessment conducted with first year or new students.

Barbara.Hempel@mtu.ie

<https://youtu.be/YDmoaiFQ3yA>



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College Preparation sessions



Tips
On:

College Preparation

Manage
Your Time



Organise
Yourself



Timetable
Assignments



Priorities



Tues 21 Sept 11.30am-1.30pm and Thurs 23 Sept 1.00-3.00pm

https://dss_collegeprep_newstudents2021.eventbrite.ie

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DSS Assistive Technology (AT) Service



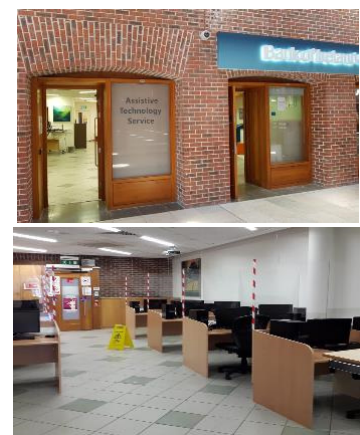
For DSS students ONLY

- ✓ Workstations with AT software
- ✓ Bookable room for speech to text use
- ✓ Workshops and training (online)
- ✓ Software installed to help students with their studies – also available around campuses
- ✓ YouTube channel with online guides:
<https://www.youtube.com/user/AccessATS>



Full time DSS AT Officer based in the Student Centre - Mark Burleigh Mark.Burleigh@mtu.ie

<https://youtu.be/kiP3ezRqhZA>



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ASSISTIVE TECHNOLOGY SESSIONS

ASSISTIVE TECHNOLOGY TOOLS FOR WRITING | ASSISTIVE TECHNOLOGY TOOLS FOR READING


Tools for Reading demo: Wednesday 22 Sept 3-4pm <https://dssatreading2021.eventbrite.ie>

Tools For Writing demo: Mon 20 Sept and Fri 24 Sept 12-1pm
<https://dssatwriting2021.eventbrite.ie>

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Exam Supports



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Examination supports are listed on your Needs Assessment document.

These can include:

- **10 minutes per hour Extra time**
- **A smaller shared separate exam centre/ separate exam centre**

Generally DSS students use technology in exams instead of personal support, and some supports differ to those in school:

- **Reading software** instead of readers.
- **Typing** instead of scribes.
- **Marking guidelines** instead of a spelling and grammar waiver.

Personal supports will be discussed in individual cases with the DSS.

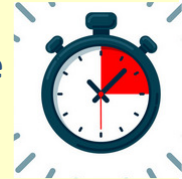
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Examination Supports - Bishopstown

Requesting Examination Supports



- Support with **Assessments / Exams On-Campus & Remotely**
- Deadline for requesting supports, Semester 1 Examinations: **Friday 12th November 2021**
- **Students must email their individual lecturers their extra time requests for online assessments in advance and include their needs assessment**
- Bishopstown DSS Students can contact the Examinations Office by email: ExamsdssCork@mtu.ie or telephone 021 433 5090 / 087 325 8424



Important to read ALL Examination Office emails carefully

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Examination Supports

Requesting Examination Supports



Cork School of Music

- Patrick O'Farrell Patrick.OFarrell@mtu.ie



NMCI

- Theresa Brien theresa.brien@mtu.ie
- Please note the Department of Transport notice on access to exam supports if you wish to achieve your Certificate of Competency.



<http://www.mycit.ie/examinations/support/>

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Learn about the Transitions Programme



Julie O'Donovan, Transition Programme Co-Ordinator

JulieA.ODonovan@mtu.ie

Guidance for Autistic students during first year of university

One to one Support by meetings on your campus, video, phone calls or emails



<https://youtu.be/aMn6E20sYCI>



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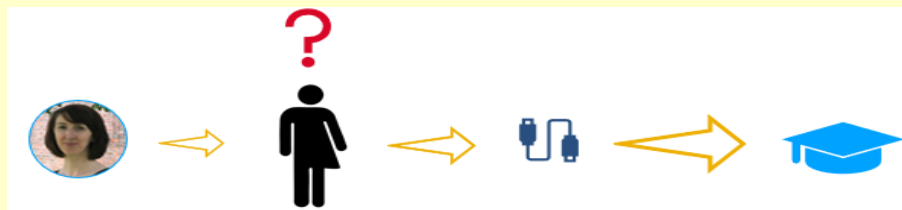
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Learn about the Transitions Programme



Find out more at our talk at Thursday 30th September, 6-7pm (please note new time)

Book your place at: <https://mtucorkdsstransitions2021.eventbrite.ie>



www.mycit.ie/access_disability/disability-support-service/transitions-programme-coordina



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DSS Supports

Contact us as soon as possible if you need any of the following:



- ISL interpreter/speed text
- Access to disabled parking, transport, physical access to buildings
- Personal assistant to support you physically access the campus and/or personal care
- Mobility training or alternative format for students with a visual impairment

Email dssCork@mtu.ie

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Questions



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How to apply for DSS supports?



- **STEP 1: Fill out Online Application Form:**

www.mycit.ie/access_disability/disability-support-service/registering



- **STEP 2: Submit documents by email** www.mycit.ie/documents-needed

(DSS already has copies of documents from CAO/DARE).

- Attend classes and sign up to DSS Canvas module /go to DSS sessions

- **STEP 3: Receive a needs assessment document which confirms DSS supports / reasonable accommodations.**

- This is sent to your MTU student email. You may be waiting a few weeks to receive it especially in September/October.
- You may also be asked to attend a meeting with DSS staff.

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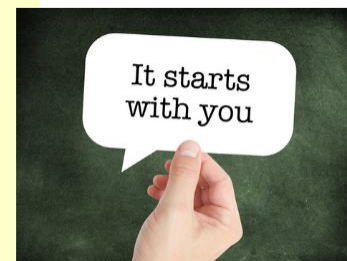
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Your Needs assessment /supports



- **Your needs assessment document lists the supports you are entitled to.**
- **It is your document – you decide what to do with it.**
- **And it's your responsibility to engage with supports recommended in your needs assessment and email.**
- **If you are having a problem, please to speak to your lecturer, course-coordinator, or head of department or contact us!**



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Support Services at MTU



- ✓ **Academic Learning Centre** – free subject classes
- ✓ **Academic Success Coaching**
- ✓ **Student's Union**
- ✓ **Access Service** – financial help /HEAR/ Mature students
- ✓ **Careers Service**
- ✓ **Counselling Service**
- ✓ **Medical Centre & ERT**
- ✓ **Clubs and Societies**
- ✓ **Sports facilities** – CIT
- ✓ **Mature Student Officer**
- ✓ **Accommodation office**



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What's Next?



- Register for your course / Set up your email and Canvas.
- Start to get to know the campus
- Fill out DSS Online Application Form and look at DSS orientation videos
- Contact us immediately if you have an urgent query.
- Enjoy starting in MTU Cork!

JUST
ASK

dssCork@mtu.ie

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- Instagram: @mtucork_dss
- Twitter: @MTUCork_DSS

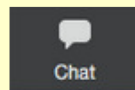


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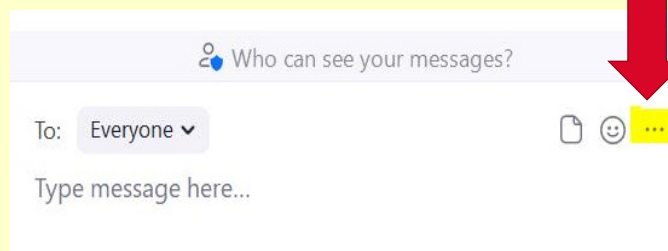
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Save Chat for the links

- Click on the Chat icon



- Click on the three dots (where you type, top right hand corner) which gives you a SAVE CHAT option.



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Thank you for coming and any final questions?



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